

Volunteer Position Job Description

Job Title:

SPRING FLING Food Team Leader

Purpose:

Oversee the food portion of the Spring Fling Event

Location:

Spring Fling event location

Key Responsibilities:

- work as part of the Spring Fling organizing committee to provide food to Spring Fling attendees
- determine menu and supplier
- work with vendor to ensure food is delivered when required
- ensure venue is supplied with required serving platters, plates, cutlery etc
- clean up after event
- keep record of expenses and submit to PAC

Reports to:

Spring Fling Chairperson

Length of Appointment:

Feb-April

Time Commitment:

Be available for team meetings as required. Be on site at event and for clean up afterwards.

Qualifications:

Knowledge of food vendors in the area. Catering experience helpful.

Support: