

Crescent Park Elementary PAC December 2017 Monthly Meeting

Date: Monday, Dec 5, 2016

Location: Library

Time: 7:00-9:00 PM

Attendees:

- Katherine Botelho (Co-Chair)
- Kathy Matty (Co-Chair)
- Erin Mazza (Secretary for this meeting)
- Laura Langton (Co-Treasurer)
- Carla Perrin
- Anna McKenzie
- Sue Vanin (Co-Treasurer)
- Hilary Gottschalk
- Louise Witt
- Pam Robertson

Item:	Discussion:	Action/Follow-up:
Call to order	Katherine Botelho called the meeting to order at 7:04.	
Minutes	Katherine, Pam and Tannis passed a motion to accept the minutes from September.	
Principal's Report	David was unable to attend due to weather and numerous conflicts. No major updates outside of the remaining agenda items.	
Treasurer's Report	<ol style="list-style-type: none"> 1. PAC Account. While we expect additional expenses related to several of the income items, we should end 2016 with a balance around \$45k. Pending decision on the financial institution, we'll then look to invest the portion not required for daily operations in a no-risk, short term instrument. 2. Wish List funds. As of the end of November the PAC has reimbursed about 21% of approved wish list items. Is there anything we can do to support communicating / reimbursing teachers? 3. Gaming Account. After accounting for the annual field trip costs, we still have almost \$10k in the Gaming account. Is anyone interested in joining a sub-committee to create a recommendation on how we can maximize the use of these funds? 	

Item:	Discussion:	Action/Follow-up:
	<p>4. School and District PAC Accounts. 2016-17 Teacher Discretionary and Field Trip funds are now in these accounts and being managed by Cindy. As of the end of November approximately 40% of Teacher Discretionary funds have been dispersed.</p>	
Moving Banks	<p>Laura presented a proposal to move our banking from BMO to TD. The BMO's reduced hours make deposits and banking more onerous and the bank fees have now increased to the point where a move would be advantageous. We would also have read only access to view online transactions which would allow us to get away from paper statements – that we pay for - that are delivered 3 weeks into the following month.</p>	<p>Laura to arrange meeting in early Jan for all signing authorities to meet at TD Bank.</p>
Christmas Hampers	<p>Food donations and gifts are coming in well. Could benefit from more dried goods for the Syrian families. Student leadership team is helping with picking up and sorting the donations. The team will pack and sort all gifts on Monday, December 12th for delivery on Thursday the 15th.</p>	
Pancake Breakfast	<p>Carla Perrin provided an update on the plans for the Pancake Breakfast on December 16th. The estimated costs to host the event was \$1100. Discussion on whether to fully fund the event from PAC or to have students contribute \$2 occurred. Erin raised a motion for PAC to support up to \$1200 to fund the event. It was seconded by all participants. A call for volunteers will be send on Dec 7th.</p>	
Spring Fling	<p>Spring Fling committee has help their first meeting. The theme for this year's event will be Hawaiian. There is early talk of a food truck and different ticket options allowing for straight cash donations, tickets, tickets and food etc.</p>	
Surrey Eagles fundraiser.	<p>Surrey Eagles have offered the same opportunity to sell tickets to an upcoming game in 2017. Anna will meet with Katherine and has volunteered to arrange for the tickets/ticket sales.</p>	
Bottle drive/Tree chipping	<p>The Grade 7s will be running their annual bottle drive and tree chipping event on Monday, January 2nd from 11-2. This year they will provide a pickup service of trees and bottles for a flat fee of \$25.</p>	
Meeting Adjourned	<p>Katherine made a motion to adjourn at 8:01. Seconded by Hilary and Kathy.</p>	

Crescent Park Elementary PAC

2016-2017

December 2016 Treasurer Report:

Prepared by: Laura Langton and Susan Vanin

Bank Balances:		
Gaming Casino Fund	2-Dec-16	\$9,638.15
Crescent Park PAC	2-Dec-16	\$56,427.12
School Account*	2-Dec-16	\$5,428.19
District Held PAC*	2-Dec-16	\$1,584.16
Total		\$73,077.62

* Administered by CP Elementary

PAC General Account: Dec 2, 2016	Income:	Expenses:
Hot Lunch	\$29,276.50	\$11,934.52
Spirit Wear	\$5,019.00	\$3,604.83
Movie Night	\$1,570.00	\$558.09
Other	\$2,638.00	\$2,668.08
Total	\$38,503.50	\$16,097.44

Gaming: Dec 2, 2016	Income:	Expenses:
Stream of Dreams		\$1,292.00
Movie Night Ticket raffle	\$106.00	
Grant	\$7,460.00	
Field Trips		\$5,700.00
Balance	\$7,566.00	\$6,992.00