

Crescent Park Elementary PAC May Monthly Meeting

Date: Monday, May 2, 2016

Location: Library

Time: 9:00 – 11:00 AM (Adjourned at 10:35)

Attendees:

- Erin Mazza (Co-Treasurer & Secretary for this meeting)
- Laura Langton (Co-Treasurer)
- Katherine Botelho (Co-Chair)
- Hilary Gottschalk
- Jackie Vuilleumier (Chair)
- David Nunn
- Jenny Kepfer
- Katy Messcu
- Kathy Matty
- David A’Bear
- Ms. Bunker

Item:	Discussion:	Action/Follow-up:
Call to order	Jackie Vuilleumier called the meeting to order: 9:04	
Minutes	Jackie, Laura and Katherine passed a motion to approve the minutes.	
Treasurer’s Report	<p>Gaming Account: we received an additional \$731.00 from the Gaming Branch for the current school year. They had left over funds to allocate and our share was \$731.00. Erin and Laura to review ways to spend remaining gaming money for this year or to allocate funds from prior purchases made from the General Account. Erin will complete the online annual gaming report for 2015-2016.</p> <p>Gaming Grant 2016-2017: Erin has completed the grant application for the coming school year. We will receive \$20 per student based on our numbers from the 2015-2015 school year.</p>	<p>Erin to complete gaming report for this school year and for the WestJet ticket raffle. Erin to confirm use of funds received from ticket raffle.</p>

Item:	Discussion:	Action/Follow-up:
	<p>WestJet Ticket Raffle: Erin will inquire this week whether the \$7196.00 that was made on the WestJet ticket raffle needs to be spent according to the regular gaming guidelines or if it can be considered general revenue.</p> <p>Prior month's income/expenses reviewed. See end of the minutes for a current snapshot of the budget.</p>	
Spring Fling Update	<p>This year's event was a resounding success. There were four key elements to this year's fundraiser:</p> <ol style="list-style-type: none"> 1. Direct donations from Families ~\$4000 2. WestJet Ticket Raffle \$7196.00 3. Ticket sales, live auction, silent auction, art auction ~\$11,000. <p>Once the final expenses are tallied, we expect to have profited over \$22,000 for the event. Huge thanks to Ally Ulmer, Kelly Irwin and the entire Spring Fling team.</p> <p>The team hand signed thank you cards for all local businesses and donors last week.</p> <p>The final to-dos include publishing a thank-you ad in the Peace Arch News and signing thank you cards for the Families who donated directly to the school.</p>	<p>Erin to contact Ally for list of donors and arrange for Peace Arch Ad.</p> <p>Jackie to set date and time to write thank you cards to the Family donors.</p>
Fun Fair	<p>This year's event is scheduled for Saturday, June 4th from 11-2.</p> <p>Communication plan starts this week and will run straight through to the day of the Fair.</p> <p>The volunteer drive will start with a handout to all kids this week and links to the volunteer signup sheets in the school newsletter and the PAC updates.</p>	
Nominations for next year's Executive	<p>We are looking for nominees for two year terms in the following positions:</p> <ol style="list-style-type: none"> 1. Chair or co-Chair – Kathy Matty may consider running at next month's meeting 2. Co-Treasurer – Sue Vanin has stepped forward to run for Co-Treasurer 3. Secretary – Erin Mazza will run for Secretary. <p>Additional nominees are welcome to come forward. There will be continuity from the existing executive so newcomers will be mentored and supported from experienced members.</p>	

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Staff Appreciation Lunch	The date for the Staff Appreciation Lunch has been set for Thursday, May 19th . Dione Costanzo will be organizing the event. A volunteer sign-up sheet for potluck items will go out this week. Dione may be looking for volunteers to help set up and clean up after.	Erin to reach out to Dione to provide update for PAC weekly news or for special communication item.
Principal's Report	<p style="text-align: center;">Principal's Report Monday, May 2nd, 2016</p> <p><u>LGBTQ presentation by Ms. Bunker</u> Ms. Bonn, Ms. Bunker and Ms. Forrester recently attended a workshop on District's new policy regarding LGBTQ awareness. Ms. Bunker shared the following with PAC:</p> <ul style="list-style-type: none"> • District policy now exists about supporting LGBTQ students. The focus is on the student. The policy emphasizes student choice and preferences in terms of support. • Safe Harbour representatives are not intended to counsel students and families, but act as safe people of whom the community can ask questions. We can help point them in the direction of appropriate resources. • The focus is not on a program, but a move towards more inclusive classroom and school communities in general. Talking about different types of families, valuing all differences, and personal identity are all ways we might address these topics. Preferably, safe spaces are created right from the beginning, not just in the case of a particular student's disclosure. However, there are resources that exist to support teachers. • Series of picture books are now in all schools. You may see these being used in classes K-7, although it will take time for teachers to explore how they may use them most appropriately in their classroom. Ms. Bunker shared her personal experience reading "10 000 Dresses" and why the class read it. • At this point, teachers are exploring these books and how best to use them in a variety of ways in the classroom. We are more than willing to offer an info session on these books so that parents can reflect on how to most appropriately and respectfully answer questions or comments from their children. We will discuss as a Sensitive Issues committee (Mr. A'Bear, Ms. Bonn, Ms. Bunker and Ms. Forrester) how this could be incorporated into next year's ongoing communication to parents so they feel supported. 	David to see if there is a district pamphlet or condensed communication tool for Safe Harbour initiative.

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	<p><u>Talent Show</u> The talent show is scheduled for June 7th at 9am. The criteria for the talent show went home last week and will also be posted on the school website.</p> <p><u>Fun Fair</u> The annual Fun Fair is scheduled for Saturday, June 4th. I have met with Erin Mazza and Heather Seabrook to review all of the logistics for the day.</p> <p><u>Spring Fling</u> Thank you to Ally Ulmer and the Spring Fling Committee for your exceptional work. That was a lot of money raised.</p> <p><u>New Playground</u> The PAC executive and I have discussed the front grass area that continues to have to be zoned off each year due to excessive mud. The proposal is to install a Natural Play Space in this area. I have spoken with both Risk Management and Management at Facilities. While I am very open to exploring this idea, the process could be extremely lengthy, similar to the Community Garden, because a Natural Play Space has never been done before. However, a manufactured playground could be installed much quicker as this process has been completed numerous times in the district. Another note is that whatever the base cost of the equipment that is chosen, the installation immediately doubles the price.</p> <p><u>Ready Set Learn</u> Our Ready Set Learn is scheduled for Wednesday, May 11th at 1:00 pm in the Library Learning Commons. This event is meant for families with 3 & 4 year olds that will be planning to attend Crescent Park Elementary in the future.</p> <p><u>Welcome to Kindergarten</u> Our Welcome to Kindergarten event is scheduled for Wednesday, May 18th at 1:00 pm. This event is for students and their families registered for Kindergarten this coming school year.</p> <p><u>Multicultural Day – May 27th</u> Staff is organizing a Multicultural Day for Friday, May 27th. This will involve all students participating in a variety of stations. At this time, I am seeking some parent assistance with this day to help facilitate cultural workstations. Please contact me at abear_d@surreyschools.ca</p>	

Item:	Discussion:	Action/Follow-up:
	<p><u>Staff Appreciation Luncheon</u></p> <p>I met with Dione Costanzo last week regarding planning for the Staff Appreciation Luncheon and she asked me to pass on the following information at the PAC meeting:</p> <p><i>The luncheon will be on Thursday May 19th. Food items can be dropped off in the PAC kitchen in the morning or straight to the library any time after 11am.</i></p> <p><i>I will post a food list for signup by this Thursday May 5 which is 2 weeks notice. I will also make a poster to put up around the school.</i></p> <p><i>I would like someone to assist by organizing the teacher gifts which are small potted flowers. These are used as decoration for the lunch then the teachers take them home.</i></p> <p><i>I will also need volunteers to set up and clean up with me they can contact me at dionec@shaw.ca</i></p> <p>Reading assessments: for K-Grade 6 are currently underway. Assessments are used to measure progress towards school's goals and to aid class organization for next year.</p> <p>Parent Appreciation Tea: David asked for feedback on the tea. All parents who attended were pleased with the event and enjoyed the kids performances, the décor and the snacks. The video concept used at the team will be used for future school newsletters to allow the kids to participate in communicating about school events.</p> <p>Outside Area (Orange roped off zone south of the swings): Each year there is a large area that is roped off because of mud in the spring and dryness in the summer. The area suffers from poor drainage, a slight slope and poor vegetation. Discussions on how to better use this space included the option of a natural play space that includes boulders, logs and other natural elements. A video of a play space built in North Van has been circulating and David has approached the district for their initial thoughts/risk assessment. https://vimeo.com/163693450 This type of area has never been done by the district and the process to get approval and build the space could take 3+ years and an investment for 50-100K. A standard playground for the area would likely be approved quicker as it's a common project. Some discussion on visiting the North Van example and learning from their experience. One of the concerns is that once the project was approved and built, there is no guarantee that the money to maintain such a space would be available in the district budget.</p>	

Item:	Discussion:	Action/Follow-up:
	<p>Social Media Awareness: David is working with Safe Schools to schedule social media awareness training for Grades 5-7 by the end of the school year. Social media awareness for parents to be scheduled in Fall.</p> <p><u>Dates to Remember:</u></p> <p>May 6th Professional Development Day – School Closed May 11th Ready Set Learn May 18th Welcome to Kindergarten May 19th Staff Luncheon May 23rd Victoria Day – School Closed</p>	<p>David to extend the social media training to Grade 4s at parent's requests.</p>
iGuy & iGirl Sessions	<p>Feedback from parents in attendance was very positive. Many of the items discussions seemed to resonate with the kids long after the session.</p> <p>Katy Messcu asked if we could look into sessions that were aimed specifically at Grade 6/7 to deal with issues important to the older kids and to see if the boys and girls could be together in the session, rather than having separate classes.</p> <p>Body science classes for K-7 will occur in 2016-2017 school year.</p>	<p>Erin to follow up with Pam to see about courses for the Grade 6/7 level.</p>
Thank you's/Leaving Teachers/Babies!	<p>Joylynn Jordan: PAC will be sending flowers and a card to Joylynn in gratitude for her service to the PAC and the kids.</p> <p>Babies & Leaving Teachers: David to provide list of leaving teachers as soon as he's able. PAC to purchase baby gifts for Mrs. Friesen and Beth in Mrs. Huxtable's class.</p>	<p>Jackie and David to compile list of leaving teachers.</p>
Welcome Back BBQ and Movie Nights for 2016-2017	<p>Once school calendar is finalized, we will book a date for the welcome back BBQ and for the two movie nights. Jackie V will run next year's movie nights. Yay!</p>	
Meeting Adjourned	<p>Motion to adjourn made at 10:35 am by Jackie Vuilleumier and seconded by Erin M., motion passed. Minutes recorded by PAC Co-Treasurer Erin M. Note: these minutes are posted for early reference but will not be adopted until the next meeting. Our next meeting will be Monday, June 6th, at 7:00 p.m., in the school library.</p>	

**Crescent Park Elementary PAC
2015-2016**

May 2016 PAC Meeting Treasurer Report: financials for April 30

Prepared by: Erin Mazza & Laura Langton

Bank Balances		
Gaming Casino Fund School Grant	30-Apr-16	\$ 3,858.78
Crescent Park PAC	30-Apr-16	\$ 61,314.91
District Held PAC	30-Apr-16	\$ 1,476.45
		\$ 66,650.14
Activity: to Apr 30, 2016		
PAC General Account: Apr 30, 2016	Income:	Expenses:
Hot Lunch	\$ 1,848.67	\$ 5,980.79
Movie Night	\$ 20.00	
Spring Fling Income (Tickets, Raffle, Auction, Art)	\$ 21,656.41	
Spring Fling Expenses		\$ 2,526.58
Spirit Wear	\$ 695.00	
Mural Deposit (Annex & Gym for fall of 2016)		\$ 1,075.00
	\$ 24,220.08	\$ 9,582.37
Gaming Account: Apr 30, 2016	Income:	Expenses:
Addition Grant Money - March 30th	\$ 731.00	\$ -
	\$ 731.00	\$ -

CRESCENT PARK ELEMENTARY - PAC			
2015-2016 Budget - Apr 30			
Category Description	2015-2016 Current	Actuals Apr 30	Difference (Current-Actuals)
INCOME			
Fundraising Income			
BBQ's (Meet the Teacher Night)	\$ 200.00	\$ 216.32	-\$ 16.32
Family photo night	\$ -	\$ -	\$ -
Movie Night Minions	\$ -	\$ 1,350.27	-\$ 1,350.27
Movie Night Dinosaur	\$ -	\$ 1,147.31	-\$ 1,147.31
Surrey Eagles	\$ -	\$ 700.00	-\$ 700.00
Spirit Wear	\$ -	\$ 2,348.00	-\$ 2,348.00
Fun Fair	\$ 1,000.00	\$ -	\$ 1,000.00
Spring Dance	\$ 12,000.00	\$ 22,757.72	-\$ 10,757.72
TOTAL Fundraising Income	\$ 13,200.00	\$ 28,519.62	-\$ 15,319.62
Hot Lunch			
Hot Lunch Income	\$ 60,000.00	\$ 63,842.41	-\$ 3,842.41
Hot Lunch Expenses	\$ 50,000.00	\$ 38,351.34	\$ 11,648.66
TOTAL Hot Lunch	\$ 10,000.00	\$ 25,491.07	-\$ 15,491.07
Grants & Misc.			
Gaming Grants	\$ 7,100.00	\$ 7,831.00	-\$ 731.00
Income Interest	\$ 100.00	\$ 154.47	-\$ 54.47
Income Other	\$ -	\$ 306.00	-\$ 306.00
TOTAL Grants & Misc	\$ 7,200.00	\$ 8,291.47	-\$ 1,091.47
TOTAL INCOME	\$ 30,400.00	\$ 62,302.16	-\$ 31,902.16
	2015-2016 Current	Actuals Apr 30	Difference
EXPENSES			
Administration			
Administration exp. including bank fees	\$ 400.00	\$ 190.80	\$ 209.20
Hospitality	\$ 400.00	\$ 292.01	\$ 107.99
TOTAL Administration	\$ 800.00	\$ 482.81	\$ 317.19
PAC Programs			
Emergency Preparedness	\$ 900.00	\$ -	\$ -
Gift Account - Leaving Teachers	\$ 800.00	\$ 160.00	\$ 640.00
Scholarship Elgin & EMS	\$ 900.00	\$ 600.00	\$ 300.00
Integration Room Supplies/Special needs	\$ 250.00	\$ -	\$ 250.00
Sports Day Snack	\$ 200.00	\$ -	\$ 200.00
Grade 7 Grad Donation	\$ 250.00	\$ -	\$ 250.00
Student Education Programs	\$ 2,000.00	\$ 376.01	\$ 1,623.99
TOTAL PAC Programs	\$ 5,300.00	\$ 1,136.01	\$ 3,263.99
School Programs			
Computers & Technology	\$ 6,340.00	\$ 6,247.63	\$ -
Field Trip Expense 374kids/\$15	\$ 5,610.00	\$ 5,610.00	\$ -
Fine Arts Performances	\$ 3,000.00	\$ 1,979.42	\$ 1,020.58
Library Fund	\$ 1,800.00	\$ 1,740.72	\$ 59.28
Fine Arts Supplies	\$ 500.00	\$ 76.37	\$ 423.63
PE Equipment	\$ 1,120.00	\$ 839.52	\$ -
Sports (tennis, gymnastics, inline skating)	\$ 3,600.00	\$ 3,000.00	\$ 600.00
Classroom Improvement Fund	\$ 500.00	\$ 470.61	\$ -
Garden Maintenance	\$ 200.00	\$ -	\$ 200.00
Teachers Fund \$250/13 divs+Music+FSL+LST+IN	\$ 4,750.00	\$ 4,750.00	\$ -
School Mural (left over from 2014-2015)	\$ 3,720.00	\$ 2,835.00	\$ 885.00
Library Commons (left over from 2014-2015)	\$ 3,048.30	\$ 3,048.32	-\$ 0.02
Intermediate Fieldtrip (2015-2016)	\$ 3,100.00	\$ 3,100.00	\$ -
Gym Mural - (carry to 2016-2017)	\$ 3,000.00	\$ 813.75	\$ 2,186.25
TOTAL School Programs	\$ 40,288.30	\$ 34,511.34	\$ 5,374.72
TOTAL EXPENSES	\$ 46,388.30	\$ 36,130.16	\$ 8,955.90
NET (Income - Expenses)	-\$ 15,988.30	\$ 26,172.00	-\$ 42,160.30