

Crescent Park Elementary PAC March 2020 Monthly Meeting

Date: Monday, May 4, 2020

Location: Virtual meeting via Zoom

Time: 1900-2030

Attendees:

- Emily Canavan (President)
- Heather Seabrook (Past President)
- Leslie Parker (Co-Secretary)
- Kimberly Severson (Co-treasurer)
- Ms. Colter (Principal)
- Stephe Hammond
- Kathy Matty
- Pinder Tatlay
- Kyle Stevens
- Melissa Pals

Item:	Discussion:	Action/Follow-up:
Call to order	Emily called meeting to order at 1914 by Emily Canavan	
Introductions	introductions done	
Minutes	April 2020 minutes approved; forwarded by Emily, seconded by Kimberly	
Principal's Report	<p style="text-align: center;">PAC MEETING Principal's Report May 4, 2020</p> <p>School Updates Current student population: 387 students</p> <p>2020-2021 school year:</p> <ul style="list-style-type: none"> • Entitlement update <ul style="list-style-type: none"> ○ 0.8 librarian ○ 1.8 LST ○ 0.4 counsellor ○ 0.45 music • CYCW entitlements to follow soon • Projected for 385 students, 17 divisions (no change from current) <p>Extended School Closure Updates</p> <ul style="list-style-type: none"> • No changes to the online supports offered by teachers • Office continues to send home a weekly newsletter • Teachers meet online to extend their learning in Instructional Design Teams, once per week • All staff engage in a weekly staff meeting and/or support staff meeting • Our school team is continuing to offer supports to families in crisis 	

Item:	Discussion:	Action/Follow-up:
	<p><u>Other points:</u></p> <ul style="list-style-type: none"> The office will be continue to remain open each morning (Mrs. Colter, Mrs. Rebiffe, Ms. Bird) to answer calls and accept deliveries. 	
Treasurer's Report	See report	
Old business- Hot Lunch	<p>Hot lunch program has been cancelled due to school closures and the Coronavirus pandemic</p> <p>The hot lunch team is busy working on refunds to families</p> <p>Three options are being provided:</p> <ol style="list-style-type: none"> A credit to each families account to be used next year (preferred option) Donating the remaining balance to the PAC A refund to the families upon request by May 19, 2020 <p>Thank-you Connor and all the hot lunch volunteers</p>	
Fun fair and Spring Fling	Cancelled due to school closures and the Coronavirus pandemic	
New Business- Teacher Appreciation	<p>The teacher's appreciation luncheon is another fun event that will not be taking place this year. Discussion about how to show our appreciation at a distance included a parade, gift cards and sending emails to our individual teachers to show our appreciation.</p> <p>Kate suggested "fueled Fridays"</p>	Emily to organize
Executive nominations for 2020/2021 PAC	<p>The following nominates were put forward:</p> <p>President: Pinder Tatlay</p> <p>Vice-president: Connor Brodie</p> <p>Co-Treasurer: Kyle Stevens</p> <p>Co-Treasurer: Leslie Parker</p> <p>Secretary: Vacant</p> <p>Voting for these roles takes place at the June 2020 PAC meeting</p>	
Adjourned	Meeting adjourned at 2022	

CRESCENT PARK ELEMENTARY - PAC

	2019/2020	Mar 2020	Jun 2020	
INCOME	Approved Budget	Actuals	Forecast	Notes
Fundraising Income				
Movie Night	\$500	\$1,129	\$1,129	Net -- Actuals less expenses
Spring Dance	10,000	0	\$0	Net -- Actuals less expenses.
TOTAL Fundraising Income	\$10,500	\$1,129	\$1,129	
Hot Lunch				
Hot Lunch Income	\$65,000	\$75,243	\$75,243	
Hot Lunch Expenses	-50,000	-37,895	-37,895	
TOTAL Hot Lunch	\$15,000	\$37,348	\$37,348	
Grants & Miscellaneous				
Other Income	\$200	\$849	\$849	Donation
TOTAL Grants & Misc	\$200.00	\$849	\$849	
Gaming				
Gaming Grants	\$7,780	\$7,780	\$7,780	Confirmed amount for 2019. Restricted use
Other Gaming Income	\$2,000	\$0	\$0	Raffles
Gaming Expenses	\$0	\$0	\$0	
TOTAL Gaming	\$9,780	\$7,780	\$7,780	
TOTAL INCOME	\$35,480	\$47,106	\$47,106	

EXPENSES	Approved Budget	Actuals		Notes
Administration				
Administration	\$950	\$129	\$200	Includes bank fees, stationary, postage
Hospitality / Programs	1,400	372	1,000	Thank you lunch for Teachers, PAC meeting coffee, bereavement flowers, Christmas gift cards
TOTAL Administration	\$2,350	\$502	\$1,200	
PAC Programs				
Back to School BBQ	\$0	\$75	\$75	
Emergency Preparedness	1,800	0	0	3 days of supplies for each student
Spirit Wear	500	0	0	Net -- Actuals less expenses
Santa Breakfast	1,600	1,771	1,771	
Fun Fair	500	0	0	Net -- Actuals less expenses
Gift Account - Leaving Teachers	800	0	0	
Scholarship Elgin & EMS	1,500	0	1,500	1 to EMS and 2 to Elgin (\$500/ea) -- Crescent Park alumni. Paid from Gaming
Sports Day Snack	400	0	0	
Grade 7 Grad Donation	300	0	300	Décor for year end party
Student Education Programs	2,468	1,218	1,218	Saleema Noon / iGuy and iGirl
TOTAL PAC Programs	\$9,868	\$3,064	\$4,864	
School Programs				
Wish Lists	\$6,739	4,812	4,812	Wish list
Field Trip Expense Fund	5,745	5,745	5,745	\$15/student (389 students) Cheque we write the school and the school manages disbursement. Paid by Gaming
Fine Arts Performances	2,500	600	1,590	Ck to Art Starts for \$990 not cashed
Sports (tennis, inline skating)	5,100	8,166	8,166	Parkour, Inline Skating
Garden Maintenance	100	0	100	
Teachers Fund	5,500	5,500	5,500	\$250/Division -- 17 divisions for 2019/20 + LST & Integration + Library, Principal, Music
TOTAL School Programs	\$25,684	\$24,823	\$25,913	
TOTAL EXPENSES	\$37,902	\$28,389	\$31,977	
NET	(\$2,422)	\$18,717	\$15,129	