

## Crescent Park Elementary PAC February 2020 Monthly Meeting

**Date:** Monday, February 10, 2020

**Location:** Music Room

**Time:** 9:00-11:00 am

**Attendees:**

- Emily Canavan (President)
- Heather Seabrook (Past President)
- Leslie Parker (Co-Secretary)
- Kimberly Severson (Co-treasurer)
- Ms. Colter (Principal)
- Connor Brodie
- Katherine Bothelo
- Pam Robertson
- Cindy Rebiffe (CP Secretary)

Item:	Discussion:	Action/Follow-up:
Call to order	Emily called meeting to order at 9:05	
Introductions	Round table introductions done	
Minutes	January 2020 minutes approved; forwarded by Emily, seconded by Kimberly	
Principal's Report	<p>School Updates"</p> <p>Current student population: 385 students</p> <p>Staffing:</p> <p>-Ms. Davis has been the successful applicant for our office clerk and will remain in this position until the end of June.</p> <p>-Mrs. Baker has accepted the 0.4 position and will join Mrs. Hildebrand's grade 1 class on Tues &amp; Thurs.</p> <p>-Mrs. Dean has accepted the 0.2 position and will join Mrs. Jamieson's grade 5 class each Thurs.</p> <p>-Mrs. Dhanani's returned from her maternity leave on January 27th.</p> <p>District Info PAC:</p> <p>Topic: Constitution and Bylaws Workshop for PACs</p> <p>Thurs. Mar. 5, 2020, 6-9 pm District Education Centre (DEC) Building 14033 92nd Avenue, Surrey</p> <p>Surrey DPAC will be guiding PACs through the process of reviewing and revising their Constitution and Bylaws (C&amp;B) at this workshop-style session. RSVPs are requested so that we can have the</p>	

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	<p>appropriate number of resources available.  <a href="https://www.eventbrite.com/e/90695036295/">https://www.eventbrite.com/e/90695036295/</a></p> <p>A PAC's Constitution and Bylaws set out the PAC's purpose and operating rules. These are vital documents that should be reviewed regularly, and made available to all members. PACs are encouraged to bring a copy of their existing C&amp;B to this workshop-style session. If a copy cannot be found, please contact <a href="mailto:secretary@surreydpac.ca">secretary@surreydpac.ca</a> to request the copy the district has on file. Sample templates will also be provided. Please feel free to bring several PAC members and/or a laptop.</p> <p>School Updates:</p> <p>Emergency Drills</p> <p>In January we held our fourth fire drill of the year. All went well.</p> <p>Registration Updates:</p> <ul style="list-style-type: none"> <li>· Kindergarten for September, 2020 = 24</li> <li>· French Immersion grade 6 = 19</li> </ul> <p>Before and After School Daycare:</p> <p>The new daycare provider, Alexandra House, is ready to go and is just completing the final staffing placements. They anticipate being operational within the next few weeks.</p> <p>Sports...</p> <ul style="list-style-type: none"> <li>· Girls and boys basketball is still underway with the support from coaches Mr. McIndoe, Ms. McClure and Ms. Tutte. Final playdates will take place at the end of the month. After basketball we will move into badminton prior to Spring Break.</li> </ul> <p>Staff Pro-D:</p> <p>In February, staff and students will receive an in-lieu Pro-D day on Feb. 21st.</p> <p>School Spirit Days:</p> <ul style="list-style-type: none"> <li>· Our next spirit day for February 11th will be hosted by the MACC class. They have selected the theme "Future's Day" and encourage all students to dress up as their future occupation</li> </ul>	

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	<ul style="list-style-type: none"> <li>· On February 13th we will enjoy our second visit from the Vancouver Giants. The promotions team will visit to receive an update on the Be A Giant campaign and hand out tickets to those who participated.</li>   <li>· On February 14th we will enjoy red, pink or white day to celebrate Valentine's Day</li>   <li>ArtStarts:</li>   <li>· We have booked Cadence – Four Men- Four Microphones- No Instruments</li>   <li>Wednesday, March 11th</li>   <li>Cadence is Canada's premiere vocal group. Based in Toronto, this a cappella ensemble has been wowing audiences across the country and around the world for over 20 years. Wherever they perform, the members of Cadence bring an infectious energy and uncanny verve to every song they sing. The group's five critically acclaimed studio albums have received several awards, along with 3 JUNO Nominations. Onstage antics and audience participation are par for the course at any Cadence show, providing a rich musical event appropriate for all ages. What they can do with their voices needs to be heard to be believed.</li>   <li>Duration 50 mins.</li>   <li>Fee Range \$995 - \$1095</li>   <li>Website <a href="http://www.cadence-unplugged.com">www.cadence-unplugged.com</a></li>   <li>· We are also waiting for confirmation from an additional performing company and will update PAC when the date is set.</li>   <li>Other...</li>   <li>· For the first two weeks of February students have been enjoying the In-line lessons with Alien In-Line. Feedback from staff and students have been positive.</li>   <li>· Code of Conduct – we would like 2-3 parents who would like to offer their thoughts and suggestions. We will also seek insight from a few intermediate students in grades 5-7 to gain their perspective.</li>   <li>On the February calendar:</li>   <li>· Tues. Feb. 11th – Spirit Day – Future's Day</li> </ul>	

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	<ul style="list-style-type: none"> <li>· Thurs. Feb. 13th - Vancouver Giants to visit for assembly #2</li> <li>· Wed. Feb. 19th – Class photo day</li> <li>· Fri. Feb. 21st – Pro-D day – no school for students</li> <li>· Mon. Feb. 24th – Groove Masters Percussion – school-wide for all students</li> <li>· Wed. Feb. 26th – Pink Shirt Anti-Bullying Day</li> </ul> <p>Key March dates:</p> <ul style="list-style-type: none"> <li>· Wed. Mar. 11th – School-wide ArtStarts Performance – Cadence</li> <li>· Thurs. Mar. 12th – Communication of Student Learning home to families</li> </ul>	
Treasurer’s Report	<p>Discussion re: TD/ RBC donations</p> <p>School \$ on line: Can we have individual amounts for hot lunch? -Cindy to investigate</p> <p>Motion to deposit \$3500 to sports (in line skating) brought forward by Heather and seconded by Katherine</p> <p>Katherine suggested reviewing which areas require PAC funding to create a comprehensive list of items/areas in need.</p>	
Teacher Recognition	A big thanks to Mrs. Friesen for recognizing the PAC for our contribution to the in line skating	
Old business-Spring Fling	<p>Morgan to connect with past volunteers</p> <p>Emily to canvas for helpers</p> <p>Emily to discuss emailing past volunteers with Morgan</p>	
Save the PAC initiative	<p>Emily, Heather and Kate met and came up with a plan</p> <p>1<sup>st</sup> stage- Put out in the newsletter, paper, email (PAC and Crescent Park) stating what PAC does and the benefits and quotes from PAC members.</p> <p>2<sup>nd</sup> stage-Get teachers involved</p> <p>Introduce a PAC liaison role for each class</p> <p>Teachers are supportive of recruiting class liaisons but would like to change the name; suggestions welcome</p> <p>The PAC will write a letter of invitation describing the role.</p> <p>Have side by side roles: have the past person, present person and future person</p> <p>Connor suggested we have deadlines for volunteering, have meetings more available in the evenings</p> <p>Considering having child minding available</p> <p>3<sup>rd</sup> stage- send out a PAC role chart</p> <p>4<sup>th</sup> stage- Teachers discussing PAC with the children</p>	
Parent Liaisons	Captured in the previous discussion	

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igirl/iguy	Pam put a motion forward to increase our budget for these programs by \$700, Heather seconded, all approved Pam and Kate to book dates	
New Business- French Immersion	FI summer school in the first 2 weeks of July is run by the district Forms will be available at the information night in April (date to be decided)	
Sports Day	June 12 Hot dog day at the school, Connor will organize, Leslie motioned to budget \$1000 to pay for hot dog, seconded by Emily, all approved Kate to find out information about donations from Superstore	
Basketball court painting	Painting hasn't been done	Kate to follow up
Lockers	Lockers in the hallways to be removed, hopefully during spring break. Hooks and shelving to be insulated in the classrooms	
Scholarship	Elgin emailed re: Ross Davidson scholarship of \$250	Kate to seek out more information
Adjourned	Meeting adjourned at 10:45	

## CRESCENT PARK ELEMENTARY - PAC

	2019/2020	Jan 2020	
INCOME	Approved Budget	Actuals	Notes
<b>Fundraising Income</b>			
Movie Night	\$500	\$1,129	Net -- Actuals less expenses
Spring Dance	10,000	0	Net -- Actuals less expenses.
<b>TOTAL Fundraising Income</b>	<b>\$10,500</b>	<b>\$1,129</b>	
<b>Hot Lunch</b>			
Hot Lunch Income	\$65,000	\$72,519	
Hot Lunch Expenses	-50,000	-27,184	
<b>TOTAL Hot Lunch</b>	<b>\$15,000</b>	<b>\$45,335</b>	
<b>Grants &amp; Miscellaneous</b>			
Other Income	\$200	\$666	Donation
<b>TOTAL Grants &amp; Misc</b>	<b>\$200.00</b>	<b>\$666</b>	
<b>Gaming</b>			
Gaming Grants	\$7,780	\$7,780	Confirmed amount for 2019. Restricted use
Other Gaming Income	\$2,000	\$0	Raffles
Gaming Expenses	\$0	\$0	
<b>TOTAL Gaming</b>	<b>\$9,780</b>	<b>\$7,780</b>	
<b>TOTAL INCOME</b>	<b>\$35,480</b>	<b>\$54,910</b>	

EXPENSES	Approved Budget	Actuals	Notes
<b>Administration</b>			
Administration	\$950	\$117	Includes bank fees, stationary, postage
Hospitality / Programs	1,400	372	Thank you lunch for Teachers, PAC meeting coffee, bereavement flowers, Christmas gift cards
<b>TOTAL Administration</b>	<b>\$2,350</b>	<b>\$490</b>	
<b>PAC Programs</b>			
Back to School BBQ	\$0	\$75	
Emergency Preparedness	1,800	0	3 days of supplies for each student. Paid from Gaming
Spirit Wear	500	0	Net -- Actuals less expenses
Santa Breakfast	1,600	1,771	
Fun Fair	500	0	Net -- Actuals less expenses
Gift Account - Leaving Teachers	800	0	
Scholarship Elgin & EMS	1,500	0	1 to EMS and 2 to Elgin (\$500/ea) -- Crescent Park alumni. Paid from Gaming
Sports Day Snack	400	0	
Grade 7 Grad Donation	300	0	Décor or year end party
Student Education Programs	2,468	0	Saleema Noon / iGuy and iGirl. Paid by Gaming **\$1217.60 ck written not cleared yet
<b>TOTAL PAC Programs</b>	<b>\$9,868</b>	<b>\$1,846</b>	
<b>School Programs</b>			
Wish Lists	\$6,739	4,812	Wish list
Field Trip Expense Fund	5,745	5,745	\$15/student (389 students) Cheque we write the school and the school manages disbursement. Paid by Gaming
Fine Arts Performances	2,500	600	Paid by Gaming
Sports (tennis, inline skating)	5,100	4,725	Paid by Gaming
Garden Maintenance	100	0	
Teachers Fund	5,500	5,500	\$250/Division -- 17 divisions for 2019/20 + LST & Integration + Library, Principal, Music
<b>TOTAL School Programs</b>	<b>\$25,684</b>	<b>\$21,382</b>	
<b>TOTAL EXPENSES</b>	<b>\$37,902</b>	<b>\$23,718</b>	
<b>NET</b>	<b>(\$2,422)</b>	<b>\$31,192</b>	

# Crescent Park Elementary PAC

## 2019-2020

### 2019-2020 Treasurer Report:

Prepared by: Kimberly Severson

Bank Balances:		
Gaming Casino Fund	31-Jan-20	55.54
Crescent Park PAC	31-Jan-20	\$78,146.18
School Account*	30-Jan-20	\$6,755.85
District Held PAC*	31-Dec-19	\$1,312.00
<b>Total</b>		<b>\$86,269.57</b>

\* Administered by CP Elementary.

PAC General Account: Dec 31, 2019	Income:	Expenses:
Hot Lunch	\$72,518.53	\$27,183.53
Movie Night	\$1,619.90	\$490.43
Spirit Wear	\$0.00	\$0.00
Spring Fling	\$0.00	\$0.00
Wish List / Teachers Fund	\$0.00	\$10,312.15
Other (Fun Fair, Hospitality, Programs)	\$665.61	\$372.28
<b>Total</b>	<b>\$74,804.04</b>	<b>\$38,358.39</b>

PAC Gaming Account: Dec 31, 2019	Income:	Expenses:
Grant	\$7,780.00	
Raffles: Spring Fling / Fun Fair	\$0.00	
Field Trips & Sports		\$5,745.00
Fine Arts Performances		\$600.00
Scholarships		\$0.00
Sports		\$4,725.00
Administration	\$0.00	\$0.00
<b>Total</b>	<b>\$7,780.00</b>	<b>\$11,070.00</b>