

**École Crescent Park Elementary School –  
Parents’ Advisory Council Meeting**

**Minutes of the meeting on Monday, February 1, 2016**

---

**In attendance:**

Jackie Vuilleumier	President
Erin Mazza	Co-Treasurer
Laura Langton	Co-Treasurer
Pam Robertson	Secretary
Mr. David A’Bear	Principal

Theresa Ackles  
Lisa Shao

Special Guest: Peter Johnston, Principal of SAIL Academy

**1. Welcome**

Meeting commenced at 7:06 p.m. PAC president Jackie V. welcomed everyone and introductions were made around the table.

**2. Minutes from the January 2016 meeting**

Motion was made by Jackie V. to approve the minutes from the January 2016 meeting, seconded by Laura L., motion passed.

**3. Principal’s Report**

Presentation by guest Peter Johnston, Principal of SAIL Academy

A long-time principal at Earl Marriott, Peter Johnston was hired a year and a half ago to revamp the District Education Centre (DEC) programs and the District’s online learning program. What has come out of that is the District’s new SAIL program – Surrey Academy of Innovative Learning – which is all about blended learning: “an integration of face-to-face classroom learning with online learning experiences.” There were already many high school students taking online courses, particularly in grades 10-12, and grade 8-9 students who may not have been ready for the high school experience, but it was time to update and build on that and create a broader program . SAIL fits with the latest shift in our curriculum in its focus on inquiry and project-based learning, and at all levels includes actual face time with teachers, to varying degrees.

There are a number of different programs geared to students who may need a more flexible academic schedule due to intensive athletic or fine arts commitments, or who may have anxiety issues related to starting at a regular high school, or who may otherwise suit more of a home/independent learning approach,

blended with classroom time. There is also a stream for students with gifted designations, e.g. kids coming out of the existing MACC programs and into grade 8, who can consider an accelerated program run out of the DEC building, and one for K-7 that currently runs out of Brookside. All of these self-driven programs let the students follow their own interests in their project work, a major focus of the new curriculum, and also meet all of the requirements of B.C.'s education ministry.

For more information about the different SAIL programs available, see [www.sailacademy.ca](http://www.sailacademy.ca) or visit the District Education Centre for brochures. There are also parent information sessions coming up soon for various programs – see the SAIL website for the dates and details, which are posted there now.

## **Principal's Report Continued, Mr. A'Bear**

### **Performance Review**

I have been at Crescent Park for just over two years. My area superintendent completes a performance review after this amount of time. The Superintendent's Department will be sending out a survey to both staff and families to complete. This will be followed by individual interviews with staff. The purpose of the performance review is to gather feedback, identify themes that emerge and set goals for the next school year.

### **The Annex**

Our information night for the Annex has been postponed due to a lack of numbers. The information nights will be rescheduled in later February.

- In discussion, Mr. A'Bear noted that the info night details will be posted on the school website and will also be circulated in the neighbourhood. Currently the upstairs of the Annex is being used some days by an adult English language learner group, and the Tues.-Thurs. preschool program downstairs has about 10-13 families attending right now.

### **Learning Commons Grant**

- Ms. Bonn and I recently purchased some new rolling tables with the remainder of the money that PAC provided us last fall. They will arrive in approximately eight weeks. Thanks once again to the PAC for its generous support.
- I recently met with someone from the district regarding our learning commons. As a result of this meeting, the library learning commons will be receiving two leather couches, a circulation desk, thirty student chairs and rolling shelves.
- Our Learning Space committee has also applied for a learning commons grant to complete the work required in our learning commons. Many of the ideas that were included in the application came from a student survey. The committee will find out the results in April.
- The intention behind this transformation from a library to a learning commons is to provide a space that is an extension of the classroom, and one that students can access five days per week.

### **Stream of Dreams project**

Our Stream of Dreams fish displayed on our exterior school fence are beginning to deteriorate. I am in the process of applying for a grant that will allow us to renew the fish. Without the grant, the cost would be

between \$15 to \$20 per student. With the grant, it will be \$3-5 per student. The grant application is due February 15, 2016.

- Mr. A'Bear noted that he and staff have wanted to continue the Stream of Dreams project for a while now but the cost of the wood has always been prohibitive. Pam R. mentioned that the PAC has talked about the continuing the project for a number of years, as it's such a great program, but the high cost was always the difficulty. Getting a grant would be great.

#### **Dates to Remember:**

**February 18 – Grade 7 Bingo Fundraiser**

**February 25 – Science Fair, starting at 6:30 p.m. in the gym**

**February 29 – Art Starts Performance**

- Mr A'Bear said that volunteer grade 7 parents are still needed for the bingo night. Theresa A. offered to help out. She also mentioned that the former school parent who lends us the cards each year might be interested in selling them to us, and she will check and report back. General agreement around the table was that it makes sense for us to own them, and buying used is the way to go as the cards are very expensive new.
- Mr. A'Bear added that in response to the parent question at January's PAC meeting about the timing of student-led conferences in that busy week before Christmas, it now looks there may be more flexibility than thought – the question was taken to staff and it will be part of a bigger discussion happening about the overall schedule.

#### **4. Treasurers' Report**

Erin M. presented the monthly treasurers' report:

Crescent Park Elementary PAC		
2015-2016		
<b>February 2016 PAC Meeting Treasurer Report: financials for Jan 31</b>		
Prepared by: Erin Mazza & Laura Langton		
<b>Bank Balances</b>		
Gaming Casino Fund School Grant	31-Jan-16	\$ 4,529.79
Crescent Park PAC	31-Jan-16	\$ 39,228.77
GIC Invested in 1 year term at 1.5% (Mar 30, 2015)	31-Jan-16	\$ 15,646.26
District Held PAC	31-Jan-16	\$ 1,476.45
		<b>\$ 60,881.27</b>
<b>Activity: to Dec 31, 2015</b>		
<b>PAC General Account: Jan 31, 2016</b>	<b>Income:</b>	<b>Expenses:</b>
Hot Lunch	\$ 34,538.53	\$ 6,062.28
Tables for Library commons		\$ 2,247.00
District Funds for PAC	\$ 181.00	
	<b>\$ 34,719.53</b>	<b>\$ 8,309.28</b>
<b>Gaming Account: Jan 31, 2016</b>	<b>Income:</b>	<b>Expenses:</b>
Dufflebag Theatre		\$ 948.38
		<b>\$ 948.38</b>

A couple of notes from Erin:

- The spike in funds in our general account shows what has been taken in this past month for the second half of the year's hot lunch orders. These funds will spent on upcoming hot lunches, with our total expected earnings for the end of the year expected to be about what we ballparked in the budget.

- A reminder that at the end of March we will be transferring our GIC into our general account, as previously discussed. And another expense not yet reflected in this monthly report is the amount we helped fund the gymnastics program.

Then Erin very briefly went over our current spending and the updated budget sheet [which appears at the end of these minutes].

- She has temporarily lined out items that we know we won't be using this year, like the emergency preparedness funds, but has included tags in the file with notes about expected spending next year.

- The support we provided for the Lunar New Year celebration will come out of our student education funds, which we also have pinpointed for booking Saleema Noon. Pam R. noted that we had timing conflicts for the Sex Talk No Sweat workshops so we will be booking the popular iGirl and iGuy afterschool workshops instead

for this spring. Next year we will book STNS earlier like we have in the past so we get the dates we want. Pam will work with Mr. A’Bear to find suitable dates for the workshops.

## 5. Upcoming Events

**Spring Fling:** Jackie V. and Laura L. updated everyone on the Spring Fling and the committee’s latest meeting – Ally has a great team and they are well into the planning. Right now the focus is on gathering donations from community businesses and school families, so if you have anything to donation for the silent or live auctions watch for contact info in our upcoming PAC notices. There’s a volunteer doing a fun poster up and talks are underway with school staff about the classroom art projects. Theresa A. has volunteered to teach one of the organizers how to use the hot lunch system for ticket orders. The next planning meeting will happen **Tuesday, February 23 at 7:30 at the Legion – all are welcome, and appreciated!**

**Fun Fair:** Erin M. met with volunteers Lisa S. and Heather S. to help get plans rolling for the Fun Fair, which happens the first Saturday in June. Heather has offered to handle communication, and Lisa is helping to coordinate. Erin has already booked some of the returning vendors, and most of the volunteers from last year’s team have agreed to help out again in key areas.

## 6. Other Business

**PAC Exec 2016-17:** Many of the positions on the PAC executive will be open for new volunteers next year, with some of our current execs hitting their two years’ max in any given position, which is mandated in our bylaws. Laura L. confirmed that she is happy to hold the co-treasurer position and take care of the more banking-related side again, having only served one year so far. A couple of people have already expressed interest but we also need to spread the word and encourage parents to get involved. Secretary Pam R. will check the bylaws to see when the nominations are due. [An add-in here since I just looked it up: the call for nominations has to be made at the May meeting, with elections to be held at our AGM, which has in the past been June, so nominations should be due in time to be posted and included in the agenda for the June meeting. PR] We will discuss planning and communication on this topic at our March meeting.

**Cold Season:** Pam R. asked about extra janitorial measures with the recent colds going around. Mr. A’Bear confirmed that with so many kids out sick recently due to viruses affecting the entire school, the District supplied the school with extra janitorial and facilities support.

**Lunar New Year:** Lisa S. confirmed that plans are going well for the primary end celebration Feb. 5, and Mr. A’Bear confirmed that he would be happy to say a few words. Asked whether the previously discussed multicultural event was still in the plans, Mr. A’Bear confirmed that yes, we are looking at a possible two-day event and a school committee will be coming up with plans for it.

**Staff Parking Lot:** Mr. A’Bear mentioned that more communication will be coming out about parking, and the staff lot in particular, as some parents continue to clog the staff lot at drop off and pick up times. Not only is it a major safety concern, but there are school staff who have to make it to other jobs immediately after school and they are being blocked by parents who refuse to follow the rules or stay out of the way.

**Traffic Meeting:** Two city staff met with a few members of the PAC Exec to discuss the ongoing traffic problems surrounding the main school parking lot. Laura L. reported that the staffers have said they will come

and do more car and pedestrian counts in the area but that otherwise the meeting wasn't especially beneficial. A compounding problem is that the school district also has to be involved in the discussion now, so the city and district representatives will have to meet/discuss/review, which is likely to be a long process.

Motion to adjourn made at 8:45 p.m. by Jackie V. and seconded by Laura L. Minutes recorded by PAC secretary Pam R. Note: these minutes are posted for early reference but will not be adopted until the next meeting. Our next meeting will be Monday, March 7, at 9:00 a.m., in the school library.

[budget sheet follows this page]

CRESCENT PARK ELEMENTARY - PAC			
2015-2016 Budget - Jan 31			
Category Description	2015-2016 Current	Actuals Jan 31)	Difference (Current-Actuals)
<b>INCOME</b>			
<b>Fundraising Income</b>			
BBQ's (Meet the Teacher Night)	\$ 200.00	\$ 216.32	\$ 16.32
Family photo night	\$ -	\$ -	\$ -
Movie Night Minions	\$ -	\$ 1,350.27	\$ -1,350.27
Surrey Eagles	\$ -	\$ 700.00	\$ -700.00
Spirit Wear	\$ -	\$ 1,678.00	\$ -1,678.00
Fun Fair	\$ 1,000.00	\$ -	\$ 1,000.00
Spring Dance	\$ 12,000.00	\$ -	\$ 12,000.00
<b>TOTAL Fundraising Income</b>	<b>\$ 13,200.00</b>	<b>\$ 3,944.59</b>	<b>\$ 9,255.41</b>
<b>Hot Lunch</b>			
Hot Lunch Income	\$ 60,000.00	\$ 61,428.44	\$ 1,428.44
Hot Lunch Expenses	\$ 50,000.00	\$ 21,966.26	\$ 28,033.74
<b>TOTAL Hot Lunch</b>	<b>\$ 10,000.00</b>	<b>\$ 39,462.18</b>	<b>\$ -29,462.18</b>
<b>Grants &amp; Misc.</b>			
Gaming Grants	\$ 7,100.00	\$ 7,100.00	\$ -
Income Interest	\$ 100.00	\$ -	\$ 100.00
Income Other	\$ -	\$ 651.00	\$ -651.00
<b>TOTAL Grants &amp; Misc</b>	<b>\$ 7,200.00</b>	<b>\$ 7,751.00</b>	<b>\$ -551.00</b>
<b>TOTAL INCOME</b>	<b>\$ 30,400.00</b>	<b>\$ 51,157.77</b>	<b>\$ -20,757.77</b>
	<b>2015-2016 Current</b>	<b>Actuals Jan 31)</b>	<b>Difference</b>
<b>EXPENSES</b>			
<b>Administration</b>			
Administration exp. including bank fees	\$ 400.00	\$ 124.04	\$ 275.96
Hospitality	\$ 400.00	\$ 168.81	\$ 231.19
<b>TOTAL Administration</b>	<b>\$ 800.00</b>	<b>\$ 292.85</b>	<b>\$ 507.15</b>
<b>PAC Programs</b>			
Emergency Preparedness	\$ 900.00	\$ -	\$ 900.00
Gift Account - Leaving Teachers	\$ 800.00	\$ 160.00	\$ 640.00
Scholarship Elgin & EMS	\$ 900.00	\$ -	\$ 900.00
Integration Room Supplies/Special needs	\$ 250.00	\$ -	\$ 250.00
Sports Day Snack	\$ 200.00	\$ -	\$ 200.00
Grade 7 Grad Donation	\$ 250.00	\$ -	\$ 250.00
Student Education Programs	\$ 2,000.00	\$ -	\$ 2,000.00
<b>TOTAL PAC Programs</b>	<b>\$ 5,300.00</b>	<b>\$ 160.00</b>	<b>\$ 5,140.00</b>
<b>School Programs</b>			
Computers & Technology	\$ 6,340.00	\$ 6,247.63	\$ 92.37
Field Trip Expense 374kids/\$15	\$ 5,610.00	\$ 5,610.00	\$ -
Fine Arts Performances	\$ 3,000.00	\$ 1,243.38	\$ 1,756.62
Library Fund	\$ 1,800.00	\$ 1,740.72	\$ 59.28
Fine Arts Supplies	\$ 500.00	\$ 17.90	\$ 482.10
PE Equipment	\$ 1,120.00	\$ 839.52	\$ 280.48
Sports (tennis, gymnastics, inline skating)	\$ 3,600.00	\$ 1,000.00	\$ 2,600.00
Classroom Improvement Fund	\$ 500.00	\$ 276.98	\$ 223.02
Garden Maintenance	\$ 200.00	\$ -	\$ 200.00
Teachers Fund \$250/13 divs+Music+FSL+LST+IN	\$ 4,750.00	\$ 4,750.00	\$ -
School Mural (left over from 2014-2015)	\$ 3,720.00	\$ 2,520.00	\$ 1,200.00
Library Commons (left over from 2014-2015)	\$ 3,048.30	\$ 3,048.32	\$ -0.02
Intermediate Fieldtrip (2015-2016)	\$ 3,100.00	\$ 3,100.00	\$ -
<b>TOTAL School Programs</b>	<b>\$ 37,288.30</b>	<b>\$ 30,394.45</b>	<b>\$ 6,893.85</b>
<b>TOTAL EXPENSES</b>	<b>\$ 43,388.30</b>	<b>\$ 30,847.30</b>	<b>\$ 12,541.00</b>
<b>NET (Income - Expenses)</b>	<b>-\$ 12,988.30</b>	<b>\$ 20,310.47</b>	<b>-\$ 33,298.77</b>