

Crescent Park Elementary PAC February 2018 Monthly Meeting

Date: Monday, February 5, 2018

Location: Library

Time: 7-9:00 pm

Attendees:

- Heather Seabrook (Vice President)
- Valerie Wallace-Tarry
- Erin Mazza (Secretary)
- Pam Robertson
- Kate Colter (Principal)
- Hilary Gottschalk
- Carla Perrin (Co-Treasurer)
- Lindsey Harmer
- Jackie Vuilleumier
- Laura Langton
- Tanya Denman

Item:	Discussion:	Action/Follow-up:
Call to order	Heather called the meeting to order at 7:04.	
Minutes	Hilary raised a motion to accept the minutes from January, Jackie seconded the motion, motion passed.	
Principal's Report	<p>Staffing...</p> <ul style="list-style-type: none"> • We have been granted an additional 0.2 of LST support (one full school day) and have hired Nichole Kupiak to fill this position. • We welcome back Julia Chomcy on Feb. 13th. Julia is a support worker returning from maternity leave. <p>Health & Safety...</p> <ul style="list-style-type: none"> • Ms. Hildebrand and Ms. Fisher attended the Health and Safety training session on Jan. 25th. • Seizure training for six staff members will take place on Feb. 7th with the school nurse to comply with provincial health regulations • NVCi training will take place on the Feb 27th for Kate, Maria Clancy and Sarah Woodward • Question from PAC: <i>can parents take the non-violent crisis intervention training? Ms. Colter indicated it was only available to School District staff. Lindsey Harmer offered to inquire with Fraser Valley Health if there was an option to put on a course for interested parents.</i> <p>Upcoming this month...</p> <ul style="list-style-type: none"> • Global Play Day will take place on Wed. Feb. 7th from 12:30-2:30pm. Teachers will offer an unlimited amount of games, craft supplies, toys etc. but can't organize, tell students how to play, and can't interfere. Oh, and devices can't be used. The only exceptions are games that require batteries to make the buzzer work. • Grade 7 Fundraising team for camp consists of the grade 7 	<p>Lindsey Harmer to inquire about non-violent crisis intervention training for interested parents.</p>

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	<p>students from Ms. Sipocz’s class. They are advertising, organizing, collecting, distributing, problem solving, brainstorming and generally working hard. This term the focus is on fundraising with cookie sales and candy grams sales for Feb. 14th. We will come together as a team before spring break to determine how much money needs to be raised in the final term. As an update, last year parents didn’t receive any money back from the fundraising efforts which may have occurred in previous years.</p> <ul style="list-style-type: none"> • Question from PAC: <i>is there a Grade 7 Bingo night planned? There is currently no Grade 7 plan to run a family bingo night. If someone would like to step forward to run a PAC sponsored bingo night closer to the end of the year, PAC could take it on as a fundraiser.</i> • On Tuesday, February 20th our intermediate students will be celebrating their learning in science. During this exciting day student projects will be viewed and judged by Helping Teachers, local administrators and selected guests from our district. Classes will have the opportunity to view the projects throughout the morning and the doors will be open to host an open house for parents and families from 2:15pm onwards. Finalists and District Science Fair representatives for our school will be announced at 2:45pm so we hope you will join us as we celebrate the learning of our students. • Mr. McIndoe is leading our staff and students in celebrating the XXIII Olympic Winter Games in PyeongChang, South Korea from February 9-25th. Each class has been randomly assigned a country to learn about, support and cheer for during the Games with the office being the Canadian hub. • The drama club is performing for classes on Feb. 6th. Sorry, no parent viewing this time, however maybe with greater confidence there might be an opportunity in the future <p>Other...</p> <ul style="list-style-type: none"> • In response to a few questions from Kathy this month: <ul style="list-style-type: none"> ○ I am following up with David regarding a Substance Abuse evening that he was planning for the fall. Do we see this as a current need? ○ Comment from PAC: <i>there was interest in having a substance abuse evening for parents and kids to specifically address the current drugs that are on the market, what they look like and how they are marketing and introduced for kids. Many of the parents of intermediate students would like to ensure their kids have some exposure prior to leaving for high school. Parents are even willing to plan an event outside of school time if the school cannot sponsor such an event. Ms. Colter to follow up on any District</i> 	<p>Volunteers? If you are interested in arranging a Family Bingo night contact PAC.</p> <p>Ms. Colter to follow up on an District resources to host a substance abuse session and Lindsey Harmer to follow up on resources available through Fraser Valley Health.</p>

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	<p><i>approved resources. Lindsey Harmer offered to look for options within the Drug and alcohol support workers for Fraser Valley health. PAC is looking for an update at next month's meeting.</i></p> <ul style="list-style-type: none"> ○ We will be renovating the library over Spring Break and will be in contact with Jason Craft after this has been completed to determine next steps on the Wordle ○ Question from PAC: <i>there is an outstanding item for Jason Craft to add a "nod" to Mr. Davidson in the gym mural. When Jason comes in to plan the library mural, we will need to discuss what to add to the gym mural.</i> ○ The water in the fountains is safe for drinking. The flow often needs adjusting which Cindy maintains through work orders to the district facilities department ○ The grounds by the playground are a continual issue. When the area requires work we submit a work order to district facilities. We take pictures and submit these with each work order. Facilities and Grounds have a long-standing history with Crescent Park and monitor the area each time a work order is placed. As with any facility, the weather takes a toll and it is difficult to predict the erosion and wear that will take place each winter. ○ Question from PAC: <i>concerns about a reported water/mold leak on the top floor. Ms. Colter explained that an airduct to the roof had been dented and water had collected in the duct. With the extreme rainfall, the duct filled and leaked into the ceiling. Facilities drained the water, which included mold and has safely sealed the duct/ceiling in preparation for remediation work. All work will be done outside of school hours to ensure kids are not exposed to any wet or moldy materials.</i> <ul style="list-style-type: none"> ● The Media Awareness evening was successful with approximately 35 parents in attendance. ● Kathy Matty and I will be attending the community event forum with the Board of Education on Feb. 20th from 6:30-8:30pm. We have selected to attend the following two sessions: <ul style="list-style-type: none"> ○ Sharing in the responsibility to support your child's social and emotional learning ○ Understanding the core competencies and student self-assessment ● A notice to parents went home in January about the hazards in the staff parking lot, school driveway and parking lot 	<p>PAC/parents to meet with Jason Craft on adding Mr. Davidson to gym mural.</p>

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	<p>entrance due to parents using these locations for pick-up and drop off. I have noticed a significant change in the past few weeks and will continue to monitor this area as much as possible.</p> <ul style="list-style-type: none"> • I have contacted the City of Surrey Bylaws and will meet with them as soon as possible to discuss options for 128th street as well as continued enforcement for the City of Surrey parking lot. • Pink Shirt day will take place this year on Feb. 28th. The district focus is on cyberbullying which fits nicely with the recent media awareness sessions offered to our intermediate students in January. Although the district offers pink shirts for sale these are very generic (and not very attractive). I would like to explore the possibility of designing and selling our own shirts for next year based upon design entries submitted by CP students. <p><i>Upcoming Dates in February (also available on our school website)</i></p> <table border="0"> <tr> <td>Mon. Feb. 12th</td> <td>Family Day – No school</td> </tr> <tr> <td>Fri. Feb. 16th</td> <td>Non-Instructional Day – No school</td> </tr> <tr> <td>Tues. Feb. 20th</td> <td>Science Fair in the gym, all day</td> </tr> <tr> <td>Wed. Feb. 28th</td> <td>Kate and Kathy to the Community Forum Pink Shirt Day</td> </tr> </table>	Mon. Feb. 12 th	Family Day – No school	Fri. Feb. 16 th	Non-Instructional Day – No school	Tues. Feb. 20 th	Science Fair in the gym, all day	Wed. Feb. 28 th	Kate and Kathy to the Community Forum Pink Shirt Day	
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<p>Treasurer’s Report – February 2018</p>	<ol style="list-style-type: none"> 1. PAC Account. All expenses trending as expected. A big thank you to parents and students for supporting Hot Lunch Wednesdays and to Beth, Jen, and the entire Hot Lunch team for creating such a great program. Current income exceeded forecast by 10%. 2. Wish List funds. To date 91% of Wish List items have been submitted. The outstanding list has been provided to Kate to ensure that items are still required by teachers. We’d like to ask that outstanding items be purchased and expensed as soon as possible or advise if they should be removed from the list. 3. Gaming Account. We’ve leveraged Gaming funds in support of the annual Field Trip fund. All Gaming funds must be spent in accordance with grant guidelines from Gaming. 4. School and District PAC Accounts. All 2017-18 Teacher Discretionary and Field Trip funds in the School Account are being managed by Cindy Rebiffe, the head Clerk of Crescent Park School. Funds are tracked by division. To date 40% has been spent but virtually no usage of Field Trip funds. Confirm with Kate that Teachers are aware of available funds. 									

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Emergency Preparedness Report	<p>There have been two break-ins to the storage container that contains the school's emergency response supplies. The flashlights and batteries were stolen, and some food/water was damaged. PAC would like to ensure that only the emergency response supplies are in the container and that the locks/keys are only accessible by key personnel. Ms. Colter will follow up on who currently has access. Lindsey will ensure that replacement food/materials are replaced in short order. Pam raised a motion to approve up to \$500 to replace supplies, Erin seconded it and the motion passed.</p> <p>On another note, the food/water supplies are susceptible to moisture and it's critical that nothing other than the food supplies are kept in this space. This would require that the pop-up tents used for track and field, cross-country and other sporting events find their own secure, dry, accessible storage. PAC to solicit donations of a smaller storage contained and Ms. Colter to follow up on options with the district.</p>	<p>Heather to ask for donations of a small shipping container on PAC Facebook page. Ms. Colter to ask if there is funding/options from the district.</p>
Hot Lunch Program	<p>The first term of hot lunch was incredibly successful! Many thanks were shared for the existing hot lunch team led by Beth Turner and Jen Howell. Both Jen and Beth are looking for volunteers to replace them as coordinators next year. Please contact Heather or Kathy if you are interested in helping coordinate this fantastic program!</p> <p>The team also shared the approximate proceeds that are received from each hot lunch week:</p> <p>Pizza \$600 White Spot \$550 Fuel \$300 Hot Dog \$530</p>	<p>Request for Hot Lunch Coordinators for 2018-2019 school year. If interested, please contact PAC.</p>
Family Engagement	<p>As a follow up to last month's meeting, Heather asked if there was any ideas or suggestions on how to improve Family Engagement for reaching new families and for improvement communication at a classroom level.</p> <p>Ms. Colter suggested that a separate session that included teachers, PAC, parents and Ms. Colter would better address the needs and the potential tactics to address those needed. Ms. Colter and Heather to follow up outside of the PAC meeting.</p>	<p>Ms. Colter and Heather to arrange separate session specifically focussed on family engagement.</p>
Recreation Survey	<p>Heather has drafted a recreation survey that Ms. Colter is ready to distribute to teachers. The goal is for teachers to facilitate a discussion with their students in an open, non-leading way, to get maximum input on the types of activities and equipment that could benefit the students. The number of inside days lately was also discussed and general agreement that increased options for lunch time activities on inside days is required as well. Ms. Colter will consolidate the feedback and provide it back to PAC.</p>	<p>Ms. Colter to issue survey to teacher this week.</p>

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Spirit Wear	Hilary is preparing for the spring Spirit Wear sale. New items this spring are key lanyards and dry-fit shorts and t-shirts in time for track and field season. Discussion that there are times where Hilary will need to pre-buy items for them to be available on time. An example would be the key lanyards. Hilary will ensure that any items that need to be pre-bought will be sold at a mark-up that would cover their purchase price. Hilary to review her numbers and confirm if the profits stated on the treasurer report for Spirit wear year to date are correct.	Hilary to confirm the numbers for this year's spirit wear sales.
Movie Night – Friday, March 2 nd .	<p>The movie Coco will be shown on Friday, March 2nd. Coco is the sprightly story of a young boy who wants to be a musician and somehow finds himself communing with talking skeletons in the land of the dead. Door open at 5:30, movie starts at 6:00 pm (movie is 1 hour and 45 minutes long.</p> <p>Tickets will be available at the door for \$4. All Crescent Park students are welcome, but all are required to be accompanied by an adult. There will be a concession selling pizza, chips, popcorn, candy bags and water. The volunteer sign-up sheet to help sell tickets, serve food or clean up is: https://www.volunteersignup.org/8E7QR</p>	Volunteer sign up for movie night here .
Spring Fling	Ally Ulmer and Team are in full swing for spring fling. This year's event will take place on Saturday, April 28 th at the Legion. Classes will be compiling basket donations again this year and more information on how to help and buy tickets will be available in the coming weeks. The next planning meeting if you would like to join the committee is February 19 th at Ocean Park Pub at 7:30pm.	Next planning meeting Feb 19 th , 7:30 pm at Ocean Park Pub.
Fun Fair	<p>There is still no team to run a Fun Fair this year. An event of this size is difficult for one or two coordinators to run. However, with a group of moms/friends, the tasks become much more achievable and fun! To run a Fair in June, several items need to be booked and planned now. If you are interested in more information, please contact PAC contact@crescentparkpac.com.</p> <p>Discussion on other options for community building events to replace Fun Fair. Looking for events that focus on families and fun at the beginning or end of the school year. If this year's Fun Fair does not happen, we'll need to consider planning another Family event.</p>	Fun Fair Coordinators needed soon, please contact PAC .
Misc. Other Business	Pam Robertson would like to book the iGuy, iGirl workshops for later in the year. In the past both sessions have been optional and available after school. When sessions are booked up, a waitlist is taken, and additional sessions are booked to accommodate extras. This year we would like to explore if we could offer multiple sessions within the school day. The suggestion from the provider Saleema Noon is that the iGuy session be scheduled during school time to improve attendance and focus. Discussion with Ms. Colter if the sessions can both be held during school hours. Parents could choose to have their kids opt out if requested, like the Body Science sessions	<p>Ms. Colter to confirm that iGuy and iGirl can be held in school hours.</p> <p>Pam to inquire about costs for running sessions for all Grade 4-7s.</p>

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	<p>held last year. Pam to inquire with Saleema Noon to get pricing on offering multiple sessions during the school day.</p> <p>PAC sponsored school sports/activities – Carla asked if the Yoga classes for the school that were planned for December are being rescheduled? Ms. Colter indicated that the yoga provider is looking to hire additional instructors to meet demand. Concern that we may not get the yoga sessions this year. Also discussed having a split program in the spring and offer tennis lessons to the K-3 and golf form the 4-7. More discussions and decisions on programs should be available at the next meeting.</p> <p>Entrepreneur Fair – Erin asked if there had been a formal communication following the entrepreneur fair in November on the amount of money that was raised and the charities that benefited. Ms. Colter to follow up.</p>	<p>Ms. Colter to follow up on the PAC sponsored school sports programs that will be offered this year.</p>
Adjourned	Meeting adjourned at 9:00 pm.	

Crescent Park Elementary PAC

2017-2018

Feb 2018 Treasurer Report:

Prepared by: Susan Vanin and Carla Perrin

Bank Balances:		
Gaming Casino Fund	31-Jan-18	\$13,198.63
Crescent Park PAC	31-Jan-18	\$76,773.89
School Account*	31-Jan-18	\$8,376.06
District Held PAC*	31-Jan-18	\$1,447.01
Total		\$99,795.59

* Administered by CP Elementary.

PAC General Account: Jan 31, 2018	Income:	Expenses:
Hot Lunch	\$66,010.96	\$24,687.36
Movie Night		
Spirit Wear	\$7,840.00	\$7,631.40
Spring Fling		
Wish List / Teachers Fund		\$28,780.69
Other	\$2,878.00	\$6,468.92
Total	\$76,728.96	\$67,568.37

Gaming: Jan 31, 2018	Income:	Expenses:
Grant	\$7,340.00	
Field Trips & Sports		\$5,700.00
Fine Arts Performances		
Scholarships		
Raffles: Spring Fling / Fun Fair / Movie night		
Administration		
Total	\$7,340.00	\$5,700.00