

## Crescent Park Elementary PAC January 2018 Monthly Meeting

**Date:** Monday, January 15, 2018

**Location:** Library

**Time:** 9-11:00am

**Attendees:**

- Kathy Matty (President)
- Heather Seabrook (Vice President)
- Hilary Gottschalk
- Katherine Botelho (Past Chair)
- Erin Mazza (Secretary)
- Sue Vanin  
(Co-Treasurer)
- Yvette Callewaert
- Lisa Shao
- Jackie Vuilleumier
- Tanya Denman
- Kimberley Loewen
- Kate Colter (Principal)
- Laura Langton

Item:	Discussion:	Action/Follow-up:
Call to order	Kathy called the meeting to order for 9:03. Round table introductions.	
Minutes	Kathy raised a motion to adopt the minutes from December. Heather seconded. Motion passed.	
Principal's Report	<p><b>Staffing...</b></p> <ul style="list-style-type: none"> <li>• Maria Clancy has joined our staff as the new Integration Support Teacher. We are thrilled with this placement due to her extensive experience as an inclusion and ABA specialist.</li> <li>• We have been granted an additional 0.2 of LST support (one full school day) and will be hiring a new teacher this week to fill the position</li> </ul> <p><b>Health &amp; Safety...</b></p> <ul style="list-style-type: none"> <li>• Ms. Hildebrand and Ms. Fisher will be attending the Health and Safety training session on Jan. 25<sup>th</sup> as required by the district</li> </ul> <p><b>Upcoming this month...</b></p> <ul style="list-style-type: none"> <li>• On Friday, Jan. 12<sup>th</sup> and on January 26<sup>th</sup> Mark De La Cruz will present to our grade 5-7s about Digital Awareness. Mark will touch on popular social media apps that have been causing trouble (snapchat, yubo, sarahah) as well as how to deal with cyberbullying, blocking and reporting inappropriate content. In addition, the sessions will talk about digital footprints and Mark will give real life examples of what he's seen over the years.               <ul style="list-style-type: none"> <li>○ Jan. 12<sup>th</sup> – Hashmi, Jamieson, Dhanani (5's)</li> </ul> </li> </ul>	

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	<p style="text-align: center;">and Gray</p> <ul style="list-style-type: none"> <li>○ Jan. 26<sup>th</sup> – Goguen, McIndoe, Wiebe and Sipocz</li> </ul> <ul style="list-style-type: none"> <li>● On Jan. 31<sup>st</sup> at 7:00pm in the library, Nancy Smith - Youth Diversity Liaison, Safe Schools Department in the Surrey School District, and Staff Sergeant Clint Baker, in charge of the Tech Crime Unit RCMP, will discuss issues regarding internet use by children. They will center their discussion on facts pertaining to youth usage and strategies parents can employ to keep their children safe while online. Please attend this important evening to learn more about where your children are spending time online, who they are connecting with, the long -term impacts of developing a digital footprint, how to stay engaged with youth in a digital world, and how to manage social media.</li> <li>● Our students are enjoying ice skating at the White Rock arena. In total 15 sessions have been booked and all students are participating.</li> <li>● Our four, grade 4 classes will be enjoying a free session of golf from Morgan Creek on Jan. 18<sup>th</sup>. Sponsorship to the district has enabled this free program to be offered to 30 groups of grade 4 students in Surrey.</li> <li>● Earl Marriott will be visiting our students on Jan. 17<sup>th</sup> to discuss course selections and the world of high school. The parent info night is on Tuesday, January 16<sup>th</sup> at 6:00pm.</li> </ul> <p><b>Other...</b></p> <ul style="list-style-type: none"> <li>● As we have a new IST teacher, I have asked her to do an inventory of the materials that we currently have within the SPED department and put together a list of items that she feels are lacking or needed. We may need to re-adjust our wish-list items from our previous IST and, if this meets your approval, will keep these items within the pre-approved amount given to the previous IST (\$400).</li> <li>● Christmas Hamper feedback from our sister school was overwhelmingly positive. The students and families were deeply appreciative of the Christmas items that were given to and have extended their deepest and most heartfelt thanks. A student at Riverdale has created an item for display at our school as a way of thanks which we will share when it arrives.</li> <li>● Student learning surveys will be administered to all students in grade 4 and 7 (and also in grades 10 and 12). Parent log-in codes will be sent home mid-</li> </ul>	

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	<p>February around the same time that students and staff will complete the survey at school.</p> <ul style="list-style-type: none"> <li>• An upcoming community event for a member of the PAC and school principal with the Board of Education on Feb. 20<sup>th</sup> from 6:30-8:30pm. I will discuss with Kathy to determine who will represent the PAC.</li> <li>• A notice to parents will be going home today regarding staff parking lot, school driveway and parking lot entrance safety for students.</li> </ul> <p><b>Upcoming Dates in January (also available on our school website)</b></p> <p>Mon. Jan. 15<sup>th</sup> Kindergarten registration for 2018-19 begins</p> <p>Tues. Jan. 16<sup>th</sup> Grade 7 parent meeting at Earl Marriott, 6:30pm</p> <p>Wed. Jan. 17<sup>th</sup> Earl Marriott to visit Grade 7's</p> <p>Thurs. Jan. 18<sup>th</sup> Morgan Creek golf with the Grade 4's in the gym, 8:30-11:40am</p> <p>Fri. Jan. 26<sup>th</sup> Mark De La Cruz and Media Awareness session #2, 1:30-2:30pm</p> <p>Wed. Jan. 31<sup>st</sup> Media Awareness Evening for parents, 7:00pm in the library</p> <p><b>Questions/Comments from PAC:</b></p> <p><b>Safe parking</b> – all in attendance agreed that despite numerous attempts to have parents follow safe parking guidelines that dangerous situations are still occurring in the city lot, in front of the school and with parents parking in the staff lot or along the entrance to the staff lot before and after school. There have been a couple of near misses and Ms. Colter is looking for options on how to enforce the parking safety rules. Suggestions from attendees that the parking newsletter come home, and parents are asked to physically sign/acknowledge receipt of the newsletter and the rules within in. General agreement that Parking issues are becoming more serious and some parents continue to disregard parking issues even when approached.</p>	<p>Suggestion from PAC that parents be asked to sign/email acknowledgement of the safe parking guidelines for the school.</p>
<p>Treasurer's Report – January 2018</p>	<ol style="list-style-type: none"> <li>1. <b>PAC Account.</b> All expenses trending as expected; no concerns.</li> <li>2. <b>Wish List funds.</b> To date 90% of Wish List items have been submitted. The outstanding list will be provided to Kate to ensure that items are still required by teachers.</li> </ol>	

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	<p>3. <b>Gaming Account.</b> We've leveraged Gaming funds in support of the annual Field Trip fund. All Gaming funds must be spent in accordance with grant guidelines from Gaming.</p> <p>4. <b>School and District PAC Accounts.</b> All 2017-18 Teacher Discretionary and Field Trip funds in the School Account are being managed by Cindy Rebiffe, the head Clerk of Crescent Park School. Funds are tracked by division. To date 40% has been spent but doesn't appear any Field Trip funds have been used. Confirm with Kate that Teachers are aware of available funds.</p>	
Spring Fling	<p>Our former Spring Fling coordinator will not be available to lead this year. The Legion has been booked for Saturday, April 28<sup>th</sup>. There are many team members from prior years who may still be able to help, but we need to identify a lead to oversee the entire event.</p> <p>Kathy will reach out to last year's co-ordinator and past team to see if anyone would like to step forward to lead prior to issuing an open call for volunteers via the PAC website, Facebook page and weekly newsletter.</p>	<p><b>Kathy</b> to reach out to past Spring Fling team to ask for volunteers to coordinate event and to issue a general request for a coordinator if necessary in the next PAC newsletter.</p>
Playground discussion	<p>As a follow up to numerous discussions on playground improvements in 2017, general discussion on how we can embark on smaller projects, equipment to improve the outdoor play spaces for our students. The work to fundraise, organize and complete a large physical project is immense and there is no one willing to lead a multi-year project to complete. Even the creation of a general use Sport court would require significant costs, planning and oversight.</p> <p>Discussion on getting feedback from teachers, students, and lunch hour supervisors on what's needed to add more play options for kids. Doesn't need to be limited to physical structures, can be equipment, games etc. or additional creative play spaces. Gaming funds allow for the purchase of any equipment or smaller installations that benefit students and the general community.</p> <p><b>Recommendation</b> that an outdoor recreation survey be drafted and circulated for input. It would include asking students, teachers, lunch hour supervisors some simple questions on what types of equipment, games and improvements could be made to offer more opportunities to students. It would also include options for indoor days when kids are inside due to weather.</p>	<p><b>Heather</b> to draft a recreation survey/questions that could be used to gather input from students, teachers and lunch hour supervisors.</p>

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<p>Movie Night – Friday March 2<sup>nd</sup>.</p>	<p>The movie Coco has been selected for the upcoming movie note. Note from Secretary: at the meeting, February 15<sup>th</sup> was proposed as the movie night, subsequent discussions have resulted in movie night being moved to Friday, March 2<sup>nd</sup>.</p> <p>Heather and Erin will coordinate the movie night. Jackie provided the following recommendations.</p> <p>Purchase candy from Surrey Costco as it’s cheaper than Langley. Have students help with promotion and posters. Need to start communicating about the night as soon as possible. Talk to movie rental person to confirm the movie and time.</p> <p>Sell tickets the night of. Tickets at office and then food down at the gym/PAC kitchen. Look for options for better audio options/speakers.</p> <p>Make sure that the movie works ahead of time. Look for a short movie to show during the “preview” time.</p>	<p><b>Heather &amp; Erin</b> to get prior years shopping lists from Jackie and secure the final date.</p>
<p>Misc. Other Business</p>	<p><b>Additional Folding Tables purchased by PAC</b> – PAC purchased additional folding tables to ensure the school had enough tables to support the pancake breakfast and other school events. \$660 for the purchase of the tables. Kathy raised a motion to approve the tables, Erin seconded, passed unanimously. Recommended that tables need to be labelled and numbered. Currently located under the stage.</p> <p><b>Grade 7</b> – on track for end. PAC will provide \$250 to support the in- school graduation activities.</p> <p><b>Lunar New Year</b> – there will not be a Lunar new year celebration at the school this year. There will be a multi-cultural day later in the year.</p> <p><b>Fun Fair</b> – if we do not have a coordinator by February 15<sup>th</sup>, we won’t be having a Fun Fair this year. General agreement that the Spring Fling Coordinator is the priority as this event is our major fundraiser. If we do not have a Fun Fair team in place by mid-February, we’ll need to cancel Fun Fair for this year.</p> <p><b>School/community level communication</b> – despite a general newsletter on the benefits and value of PAC that was distributed the first week back at school, there was only one new attendee at the meeting. Growing concern that parents of younger students are not coming forward and that the number of parents becoming involved in PAC initiatives is dwindling. Erin suggested that we may be seeing the effects</p>	<p><b>Fun Fair</b> – looking for volunteers to organize this year’s Fun Fair. Please contact <a href="mailto:president@crescentparkpac.com">president@crescentparkpac.com</a></p>

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	<p>of removing the class parent role a few years ago. The lack of parent to parent communication at the level where parents/students spend that majority of the time – the classroom – is starting to effect overall school involvement, commitment and engagement by parents. The lack of class parents has had huge ramifications – playdates, group gifts, classroom level support of PAC projects, volunteer requests, event communication, supporting new families and overall, making the creation of a classroom level community between parents and kids more difficult.</p> <p>Looking for options to bring back classroom level communication. Need to find a way to get around the privacy restrictions and still improve the bridge between class and home.</p> <p>Ms. Colter suggested another option to improve parent involvement. Look for opportunity for informal parent drop in sessions – not as a PAC meeting but as a drop-in session for coffee and conversation. Not scripted or with an agenda – intended to be casual place for parents to connect.</p> <p><b>Communicating to our ESL/Asian families-</b> A huge appreciation was shown for Lisa Shao's continued support of PAC initiatives and her effort to encourage Asian families to be a part of the broader school community. There appears to be a disconnect between some of the PAC/School tools used (Website, email, Facebook) and the tools commonly used with our Asian parents. There was discussion about how we can encourage this group of families to be better engaged with our existing communication tools and how we could enhance our existing tools to reach these families. We need to identify ways to ensure that messages sent by school and PAC reach our Asian families in a timely, understandable manner while at the same time ensuring the tools used respect any potential privacy concerns.</p>	<p>General action item for those present, and the broader parent community to brainstorm or bring forward ideas that could further support integrating new families. This topic will be addressed again at our next meeting.</p>
Adjourned	Motion to adjourn at 10:39	

# Crescent Park Elementary PAC

## 2017-2018

### Jan 2018 Treasurer Report:

Prepared by: Susan Vanin and Carla Perrin

Bank Balances:		
Gaming Casino Fund	31-Dec-17	\$13,198.63
Crescent Park PAC	31-Dec-17	\$59,345.39
School Account*	31-Dec-17	\$8,502.57
District Held PAC*	31-Dec-17	\$1,447.01
<b>Total</b>		<b>\$82,493.60</b>

\* Administered by CP Elementary.

PAC General Account: Dec 31, 2017	Income:	Expenses:
Hot Lunch	\$31,254.20	\$18,497.29
Movie Night		
Spirit Wear	\$7,840.00	\$7,631.40
Spring Fling		
Wish List / Teachers Fund		\$27,769.53
Other	\$2,988.00	\$4,288.60
<b>Total</b>	<b>\$42,082.20</b>	<b>\$58,186.82</b>

Gaming: Dec 31, 2017	Income:	Expenses:
Grant	\$7,340.00	
Field Trips & Sports		\$5,700.00
Fine Arts Performances		
Scholarships		
Raffles: Spring Fling / Fun Fair / Movie night		
Administration		
<b>Total</b>	<b>\$7,340.00</b>	<b>\$5,700.00</b>

