

## Crescent Park Elementary PAC June 2017 Monthly Meeting

**Date:** Monday June 5, 2017

**Location:** Library

**Time:** 7:00-9:00 pm

**Attendees:**

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| <ul style="list-style-type: none"> <li>• Katherine Botelho (Co-Chair)</li> <li>• Kathy Matty (Co-Chair)</li> <li>• Hilary Gottschalk</li> <li>• Pam Robertson</li> <li>• Erin Mazza (Secretary)</li> <li>• Laura Langton (Co-Treasurer)</li> </ul> | <ul style="list-style-type: none"> <li>• Heather Seabrook</li> <li>• Anna McKenzie</li> <li>• Tanya Denman</li> <li>• Jackie Vuilleumier</li> <li>• Sue Vanin<br/>(Co-Treasurer)</li> </ul> |
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Item:	Discussion:	Action/Follow-up:
Call to order	Katherine Botelho called the meeting to order at 7:04.	
Minutes	Kathy Matty raised a motion to accept the minutes from May. Sue seconded. Motion passed.	
Principal's Report	<p>Principal's Report Monday, June 6<sup>th</sup>, 2016</p> <p><u>The Annex</u> The challenge program at the Annex (upstairs) will continue next year, supporting students across the south zone of the district and Crescent Park. The Early Learning program will not be continuing as we were only averaging 5 students per session. The focus for the downstairs portion of the Annex and the grounds will be to provide an extension of learning opportunities for Crescent Park classes. More details to come in September.</p> <p><u>Multicultural Day – June 9th</u> Our Multicultural Day is this Friday. A notice regarding the day went home last week. We have several parents facilitating stations along with some district staff. Students are encouraged to bring in a dish to share with the class as part of a potluck.</p> <p><u>Track &amp; Field</u> A big "thank you" to the parent volunteers who helped coach and all the parents who helped at the mini meets and the District meet. Thank you for driving, handing out ribbons, running events, assisting athletes, and scorekeeping! Also a big "thank you" to Mr. D, our tireless track coach who put in endless hours coaching and ran all the mini meets as well as all the District track Meets. Thank you to our teacher coaches as well for all of your help with morning, lunch and after school practices.</p> <p><u>Talent Show</u> The talent show is scheduled for June 6<sup>th</sup> at 9am. Parents are welcome to attend.</p>	

Item:	Discussion:	Action/Follow-up:
	<p><u>Fun Fair</u> A huge thank you to Stacy McIntosh and Anna McKenzie and all fun fair committee members for a wonderful Fun Fair day once again.</p> <p><u>Staff Appreciation Luncheon</u> Thank you Pam Robertson and all parents for the wonderful feast and flowers. Staff were very thankful and very full!</p> <p><u>Sports Day</u> Sports Day is on Friday, June 16<sup>th</sup>. Grade 7 students will once again be leading the stations and will be split into two groups so that they also get to participate in their last Sports Day. I am looking for some parent supervisors. Please contact me if you can assist.</p> <p><u>Substance Abuse</u> Surrey Safe School &amp; RCMP facilitated a workshop a few weeks back. We are currently scheduling a parent info session for the Fall.</p> <p><u>Staff Changes</u> As happens each year, there are some changes to staffing for September. Once I meet with staff later this week, I will get a list to PAC regarding those staff leaving, including the years they have been at Crescent Park.</p> <p><u>Next school year</u></p> <ol style="list-style-type: none"> <li>1. Inside Shoes - In conversation with both PAC Executive and staff, there will be communication going out shortly encouraging all students in K-7 to bring inside shoes. Our hope it to minimize the mud that is brought into the schools and classrooms.</li> <li>2. EduPac notices will be sent out next week. We have made changes so that there is choice about reusing school supplies so it brings down costs to families.</li> </ol> <p><u>Dates to Remember:</u></p> <p>June 6<sup>th</sup> – Talent Show  June 9<sup>th</sup> – Multicultural Day  June 16<sup>th</sup> – Sports Day  June 21<sup>st</sup> to 23<sup>rd</sup> – grade 7 students at Camp Potlatch  June 28<sup>th</sup> – Grade 7 leaving ceremony at 1:00 pm  June 29<sup>th</sup> – Year-End assembly at 9:00 am</p>	
Treasurer's Report	<ol style="list-style-type: none"> <li>1. <b>PAC Account.</b> Expenses are trending lower than expected and revenues are currently 30% higher than budget.</li> </ol>	

Item:	Discussion:	Action/Follow-up:
	<p>Expecting to close the year well ahead of plan.</p> <ul style="list-style-type: none"> <li>a. <b>Spring Fling.</b> Exceeded budget by 100% - total income just shy of \$24k which includes \$9k in Gaming towards new Playground equipment.</li> <li>b. <b>Fun Fair:</b> initial numbers show approximately \$6900 in revenue for this year's Fair.</li> </ul> <p>2. <b>Wish List funds.</b> As of the end of May the PAC has reimbursed 93% of approved wish list items. There is still a balance of approximately \$1100 of items yet to be reimbursed to include \$200 for the library. If any teachers no longer require the items, please just let us know so we can reallocate funds.</p> <p>3. <b>Gaming Account.</b> We've allocated the annual field trip costs as well as the PAC portion of the school-wide in-line sports activity, scholarships, and the Fine Arts Performances. The two Spring Fling raffles brought in \$9k and must be used for playground equipment.</p> <p>4. <b>School and District PAC Accounts.</b> 2016-17 Teacher Discretionary and Field Trip funds are in these school account and being managed by Cindy, the head secretary of Crescent Park School. Existing funds should be zeroed out by the end of the year.</p>	
Playground	<p>Site approval for the proposed new playground location has been provided by the district. The next steps will be to secure a vendor/contractor from the District's approve list. The District has provided a copy of the Playground acquisition guidelines. Further work on the application will be resumed in the fall.</p>	
Fun Fair	<p>Fun Fair was a huge success! A huge thank you goes out to Stacy McIntosh and Anna McKenzie who spearheaded this year's event. Highlights included the new inflatables and the move away from tickets to wristbands. 446 wristbands were sold. Over 80 cakes were up for grabs in the cake walk. Anna and Stacy also want to thank Katherine Botelho and Hilary Gottschalk for all their help. We also received a \$1000 volunteer grant from the Royal Bank of Canada.</p>	
Storage of PAC event materials	<p>There are numerous boxes of supplies and pieces of equipment that are needed to support the Spring Fling, Fun Fair and other PAC events. There is limited space within the school and the undercover area isn't secure from rodents and poorly organized items can be a fire hazard. Recommendation that PAC purchase an outdoor storage container/shed that can be placed in the undercover area to hold items. It must not impede the sprinkler system or school access. Pam Robertson raised a motion to approve up to \$2000 for an outdoor storage contained, seconded by Sue Vanin and passed unanimously.</p>	
Executive	<p>The following PAC elections were held for the 2017-2018 school year.</p>	

Item:	Discussion:	Action/Follow-up:
Election	<p>PAC Chair: Kathy Matty - nominated by Katherine and Erin for a second year, passed unanimously.</p> <p>PAC Vice-Chair: Heather Seabrook – nominated by Jackie and Erin, passed unanimously.</p> <p>Secretary – Erin Mazza - nominated by Katherine and Laura for a second year, passed unanimously.</p> <p>Co-Treasurer – Sue Vanin – nominated by Erin and Laura for a second year, passed unanimously.</p> <p>Co-Treasurer – Carla Perrin – nominated by Erin (Carla was not present by provided her consent for nomination via email) Passed unanimously.</p>	
Other Business	<p>Sports Day – PAC will provide pizza for sports day. Kids will get 1 slice each to supplement their lunch. Apple slices will be purchased by PAC and handed out for morning snack.</p> <p>Grade 7 Leadership – discussion of Grade 7s selling leftover Fun Fair candy at sports day to help fund the potential need for a 3<sup>rd</sup> bus for Grade 7 camp. Discussion ensued on why a 3<sup>rd</sup> bus was necessary – determined that it would be required if the two existing buses didn't have storage underneath. Separate discussion on the sale and distribution of candy during school hours at school events. PAC does sell candy at numerous events, but not within school hours. Katherine to follow up with David.</p> <p>Mural and inclusion of Mr. D – Hilary mentioned that a nod to Mr. D was supposed to be incorporated into the gym mural and hadn't been incorporated into the current design. When Jason Craft comes back to do the mural in the library in the fall, he'll add a component to the gym mural.</p>	
Meeting Adjourned	Katherine made a motion to adjourn at 9:40. Seconded by everybody.	

# Crescent Park Elementary PAC

## 2016-2017

### June 2017 Treasurer Report:

Prepared by: Laura Langton and Susan Vanin

Bank Balances:		
Gaming Casino Fund	31-May-17	\$10,808.67
Crescent Park PAC	31-May-17	\$67,072.68
School Account*	31-May-17	\$5,680.68
District Held PAC*	31-May-17	\$1,884.50
<b>Total</b>		<b>\$85,446.53</b>

\* Administered by CP Elementary.

PAC General Account: May 31, 2017	Income:	Expenses:
Hot Lunch	\$68,968.34	\$44,376.03
Spirit Wear	\$5,049.00	\$4,222.34
Movie Night	\$1,570.00	\$558.09
Other	\$3,588.00	\$6,957.13
Gym mural / Annex		\$3,440.00
Spring Fling	\$16,763.81	\$2,311.05
Wish List / Teachers Fund		\$9,539.43
<b>Total</b>	<b>\$95,939.15</b>	<b>\$71,404.07</b>

Gaming: May 31, 2017	Income:	Expenses:
Stream of Dreams		\$1,292.00
Movie Night Ticket raffle	\$106.00	
Grant	\$7,460.00	
Field Trips & Sports		\$8,922.00
Fine Arts Performances		\$3,064.96
Scholarships		\$900.00
Spring Fling raffle	\$8,945.00	
Administration		\$28.49
<b>Balance</b>	<b>\$16,511.00</b>	<b>\$14,207.45</b>