

## Crescent Park Elementary PAC November 2019 Monthly Meeting

**Date:** Monday, November 4, 2019

**Location:** Music Room

**Time:** 9:00-11:00 am

**Attendees:**

- Emily Canavan (President)
- Heather Seabrook (Past President)
- Leslie Parker (Co-Secretary)
- Kimberly Severson (Co-treasurer)
- Ms. Colter (Principal)
- Erin Mazza
- Yvette Callewaert
- Connor Brodie
- Catherine Newell
- Meredith Laird
- Pam Robertson
- Hilary Gottschalk

Item:	Discussion:	Action/Follow-up:
Call to order	Emily called meeting to order at 9:00	
Introductions	Round table introductions done	
Minutes	October 2019 minutes approved; forwarded by Kimberly, seconded by Connor	
Principal's Report	<p>School Updates Current student population: 383 students</p> <p>Staffing No updates</p> <p>School Updates Emergency Drills Two fire drills took place this month, one scheduled and one unscheduled, as well as one earthquake drill. All drills went according to plan.</p> <p>Before and After School Daycare We are compiling an interest list of all families wishing to receive before and/or after school daycare at Crescent Park. The new provider will receive this list and once all licensing aspects have been completed they will contact families.</p> <p>Urban Systems City of Surrey Safe &amp; Active Schools School Travel Planning (STP) is part of the City's Safe &amp; Active Schools program which aims to create a safe and comfortable environment for students to walk and cycle to school. The program engages with students and the school community to encourage active travel (walking, cycling, and wheeling) to school through education and supporting events. The program also reviews traffic and pedestrian safety around schools. To guide the process, the City has contracted Urban Systems to facilitate the program and will work directly with</p>	

Item:	Discussion:	Action/Follow-up:
	<p>students, staff, parents, and administration at the school to identify issues and opportunities, determine a vision and goals, and implement actions that will help create a safer and more active school environment.</p> <p>In October, the Urban Planning team, the City of Surrey, our RCMP liaison, and Mrs. Colter conducted a walk-about through the school community focusing on lighting at intersections, sidewalk safety, pedestrian walk-ways in the neighbourhood, and the City of Surrey parking lot.</p> <p>Staff Pro-D  Oct. 25th – Staff participated in the Provincial Focus Day enjoying sessions on various topics offered throughout the district.  In November, staff will receive professional learning sessions at Crescent Park on:</p> <ul style="list-style-type: none"> <li>• Sport 4 Life</li> <li>• ADST and 3-D Printing</li> </ul> <p>Sports...</p> <ul style="list-style-type: none"> <li>• Cross Country wrapped up in October with over 50 + students participating. A huge thank you to Ms. Spoor and Mr. Davidson for their continued support of this team.</li> <li>• Practices for girls and boys volleyball started this month. Games and playdates information is available on the school website and from the team coach.</li> </ul> <p>On the November Calendar:</p> <ul style="list-style-type: none"> <li>• Giants Tickets to be raffled on the Thursday or Friday of game weekends</li> <li>• iMatter (Saleema Noon) presentations to Divisions 2 &amp; 3 took place on Friday, Nov. 1st. Divisions 1, 4 and 6 will receive presentations on Dec. 13th.</li> <li>• Remembrance Day assembly on Thurs., Nov. 8th at 10:30am. Families are welcome.</li> <li>• Math Night with Mathnasium will take place on Nov. 20th from 6-8:00pm</li> <li>• Journey Parkour takes place school-wide from Nov. 25th – Dec. 6th.</li> </ul> <p>Other...</p> <ul style="list-style-type: none"> <li>• FSAs took place with all grade 4 and 7 students during the last two weeks of October.</li> <li>• The tech team have completed the tech inventory for the school and aligned this with the district master list.</li> <li>• An ARTSTARTS booking has been confirmed with Groove Masters Percussion to take place on Monday, February 24th. All students will receive a minimum of 45 minutes of drum instruction with a final performance from students in grades 6 &amp; 7 from 1:30-</li> </ul>	

Item:	Discussion:	Action/Follow-up:
	<p>2:00pm. Families are welcome to attend this school assembly. Funding for this event is through private donation.</p> <ul style="list-style-type: none"> <li>Ms. Bittner would like to thank all families for their support of the Scholastic Book Fair which took place from Oct. 16-18th. \$2488.00 worth of new books and educational resources were raised for our school.</li> </ul> <p>Requests for funding from PAC:</p> <ul style="list-style-type: none"> <li>Ms. Bittner and the librarian at Ocean Cliff have booked Margaret Pokiak-Fenton and Christy Jordan-Fenton, authors of Fatty Legs and When I Was Eight, to speak at both schools about residential school history, the Inuvialuit culture, resilience, and the importance of identity, through Margaret's lived experiences. The authors would visit Crescent Park in the afternoon and would speak to the primary and intermediate students in two separate groups. The cost of this author presentation would be \$600.00</li> </ul> <p>Upcoming budget items:  Journey Parkour – 2 week, 10-day program = \$4500  Alien In-Line – 2 week, 10-day program = \$5628.00</p>	
Treasurer's Report	<b>Report attached</b>	
Requests for funding- Speaker	Ocean Cliff and Crescent Park would jointly like to book a speaker to talk about Aboriginal culture. Each school would pay \$600. Erin raised a motion, all approved	
Request for funding- Gingerbread houses	Request for \$2000 was made to pay for icing for gingerbread houses. The request was denied as the amount of money is too great at this time. PAC would be interested in hearing about other ideas for Christmas crafts.	Kate to follow up next meeting
Old Business- Movie Night	Thank-you Catherine!!! 150 attendees \$600 in ticket sales \$600 in concession \$1100 in profit	
Christmas hampers	Emily to reach out to Ally Ulmer about volunteering Kate to reach out to receiving schools re: needs 6 volunteers are ready to help Leslie to contact Rexall in Ocean Park re: donations	
Wish list	Items are continuing to be purchased	
Spirit wear	On hold for now and will be re-evaluated in the future <b>Oct 9 Revision: Kindergarten students will be provided with synch bags</b>	
Emergency preparedness	To be discussed next meeting	
Succession plan for PAC exec	Set up a table in the playground to introduce parents and recruit volunteers	

Item:	Discussion:	Action/Follow-up:
New Business: Food Safe	Food safe is required for hot lunch. Connor and one other person to take the training at \$115 each Motion raised by Kimberly, seconded by Hilary	
Goodbye gift for Garth (crossing guard)	Card from the executive Emily to arrange a \$50 gift card from Uli's To come from "teacher gift fund"	
Outstanding hot lunch accounts	Kate to approach families that have an outstanding balance of their hot lunch orders PAC will continue to support families in need to purchase hot lunch	
Pancake Breakfast	Our fabulous hot lunch co-ordinator, Connor, will once again take on this super fun event Date: December 19	
Playground	Dome to be removed Volunteers needed for improvements	
Adjourned	Meeting adjourned at 10:57	

5

# CRESCENT PARK ELEMENTARY - PAC

	2019/2020	Approved Budget	Actuals	Notes
<b>INCOME</b>				
Fundraising Income				
Movie Night	\$500	\$1,620		Net -- Actuals less expenses
Spring Dance	10,000	0		Net -- Actuals less expenses.
<b>TOTAL Fundraising Income</b>	<b>\$10,500</b>	<b>\$1,620</b>		
<b>Hot Lunch</b>				
Hot Lunch Income	\$65,000	\$33,915		
Hot Lunch Expenses	(50,000)	(7,799)		
<b>TOTAL Hot Lunch</b>	<b>\$15,000</b>	<b>\$26,116</b>		
<b>Grants &amp; Miscellaneous</b>				
Other Income	\$200	\$500		Donation
<b>TOTAL Grants &amp; Misc</b>	<b>\$200.00</b>	<b>\$500</b>		
<b>Gaming</b>				
Gaming Grants	\$7,780	\$7,780		Confirmed amount for 2019. Restricted use
Other Gaming Income	\$2,000	\$0		Raffles
Gaming Expenses	\$0	\$0		
<b>TOTAL Gaming</b>	<b>\$9,780</b>	<b>\$7,780</b>		
<b>TOTAL INCOME</b>	<b>\$35,480</b>	<b>\$38,016</b>		
<b>EXPENSES</b>				
<b>Administration</b>				
Administration	\$950	\$57		Includes bank fees, stationary, postage
Hospitality / Programs	1,400	96		Thank you lunch for Teachers, Hampers, PAC meeting coffee
<b>TOTAL Administration</b>	<b>\$2,350</b>	<b>\$153</b>		
<b>PAC Programs</b>				
Back to School BBQ	\$0	\$75		
Emergency Preparedness	1,800	0		3 days of supplies for each student. Paid from Gaming
Spirit Wear	500	0		Net -- Actuals less expenses
Santa Breakfast	1,600	0		
Fun Fair	500	0		Net -- Actuals less expenses
Gift Account - Leaving Teachers	800	0		
Scholarship Elgin & EMS	1,500	0		1 to EMS and 2 to Elgin (\$500/ea) -- Crescent Park alumni. Paid from Gaming
Sports Day Snack	400	0		
Grade 7 Grad Donation	300	0		Décor or year end party
Student Education Programs	2,468	0		Saleema Noon / iGuy and iGirl. Paid by Gaming
<b>TOTAL PAC Programs</b>	<b>\$9,868</b>	<b>\$75</b>		
<b>School Programs</b>				
Wish Lists	\$6,739	1,235		Wish list. (Total value of cheques written is \$3256)
Field Trip Expense Fund	5,745	5,745		\$15/student (389 students) Cheque we write the school and the school manages disbursement. Paid by Gaming
Fine Arts Performances	2,500	0		Paid by Gaming
Sports (tennis, inline skating)	5,100	0		External programs - typically PAC + student \$ Teachers determine. Paid by Gaming
Garden Maintenance	100	0		
Teachers Fund	5,500	5,500		\$250/Division -- 17 divisions for 2019/20 + LST & Integration + Library, Principal, Music
<b>TOTAL School Programs</b>	<b>\$25,684</b>	<b>\$12,480</b>		
<b>TOTAL EXPENSES</b>	<b>\$37,902</b>	<b>\$12,709</b>		
<b>NET</b>	<b>(\$2,422)</b>	<b>\$23,307.12</b>		

# Crescent Park Elementary PAC

## 2018-2019

### 2019-2020 Treasurer Report:

Prepared by: Kimberly Severson

<b>Bank Balances:</b>		
Gaming Casino Fund	31-Oct-19	\$21,628.42
Crescent Park PAC	31-Oct-19	\$47,871.29
School Account*	31-Aug-19	\$865.40
District Held PAC*	31-Aug-19	\$1,392.84
<b>Total</b>		<b>\$71,757.95</b>

\* Administered by CP Elementary.

<b>PAC General Account: Oct 31, 2019</b>	<b>Income:</b>	<b>Expenses:</b>
Hot Lunch	\$33,324.15	\$7,799.08
Movie Night	\$1,619.90	\$0.00
Spirit Wear	\$0.00	\$0.00
Spring Fling	\$0.00	\$0.00
Wish List / Teachers Fund	\$0.00	\$1,235.43
Other (Fun Fair, Hospitality, Programs)	\$500.00	\$0.00
<b>Total</b>	<b>\$35,444.05</b>	<b>\$9,034.51</b>

<b>Gaming: Oct 31, 2018</b>	<b>Income:</b>	<b>Expenses:</b>
Grant	\$7,780.00	
Field Trips & Sports		\$5,745.00
Fine Arts Performances		\$0.00
Scholarships		\$0.00
Raffles: Spring Fling / Fun Fair / Movie night		
Other		\$0.00
Administration	\$0.00	\$0.00
<b>Total</b>	<b>\$7,780.00</b>	<b>\$5,745.00</b>