

Crescent Park Elementary PAC October 2018 Monthly Meeting

Date: Monday, October 1, 2018

Location: Library

Time: 7:00-9:00 pm

Attendees:

- | | |
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| <ul style="list-style-type: none"> • Heather Seabrook (President) • Melissa Pals (Co-Secretary) • Ms. Colter (Principal) • Yvette Callewaert • Kimberley Severson (Co-Treasurer) • Carla Perrin (Co-Treasurer) • Hilary Gottschalk | <ul style="list-style-type: none"> • Laura Langton • Susan Vanin • Pam Robertson • Kyle Stevens • Scott McIndoe • Tara Bittner |
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Item:	Discussion:	Action/Follow-up:
Call to order	Heather called meeting to order at 7:03 pm.	
Minutes	Heather motion to approve, Hilary seconded, everyone passed.	Melissa to update Minutes and resend to Heather.
Principal's Report	<p>A huge <i>Thank You</i> to...</p> <ul style="list-style-type: none"> • Laura Langton on organizing a very successful 100th Anniversary Reunion at Crescent Park Annex this past Saturday (Sept. 29th). It was wonderful to meet many former students and teachers and hear of the fond memories that the Annex still holds for them. Surrey School Board Trustees Laurae McNally and Bob Holmes were in attendance and expressed their thanks for the invitation to attend. • The PAC for giving teachers the opportunity to submit wish-lists that build, develop and extend the learning of our students. The creation of wish-lists is unheard of within our district and we are deeply appreciative of your support. <p>Staffing Update...</p> <ul style="list-style-type: none"> • Ms. Sun our clerical worker has accepted a SWIS (Settlement Workers in Schools) position in the district until March 7th. <p>Practicum Student Updates</p> <p>In the month of October, we will be welcoming three EA practicum students:</p> <ul style="list-style-type: none"> - Ramandeep Tiwana will be working with Shara and Wendi in the 3/4 class - Heather Worth will be working with Renelle and Claire in grade 1 - Kennedy Young will be working with Jennifer and Mary- 	

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	<p style="text-align: center;">Lou in the 2/3 class</p> <p>This year we will also welcome a UBC French practicum student at CP. Shaya Sandhu will be working with Mme. Goguen and will start her practicum with weekly observations until the end of November in addition to a two-week practicum from Nov. 13-23rd.</p> <p>Staff Pro-D on Sept. 24th Two main themes were studied by staff during this professional day:</p> <ul style="list-style-type: none">• <i>Teaching Gifted / Higher Ability Students in the Regular Classroom</i> with Heidi Nielsen, Surrey School District Gifted Helping Teacher.• <i>Inclusion: IEP Development, Reaching all Learners, and Strategies for Managing Challenging Behaviours</i> with Maria Clancy, IST <p>Upcoming Pro-D on Oct. 19th</p> <ul style="list-style-type: none">• This is a province-wide professional development day in which teachers have the opportunity to attend workshops available throughout the Surrey School District as well as other school districts in our province. <p>Other...</p> <ul style="list-style-type: none">• The school has purchased 5 MacBook Air’s to increase our inventory as well as 15 Dell 3189 computers for use in the school. We are hopeful delivery will take place by the end of October. School purchases & inventory:<ul style="list-style-type: none">○ MacBook Air laptops – 5 at \$1,099.00 each = \$5,495.00○ Dell 3189 laptops – 15 at \$550 each = \$8,250.00○ Upon delivery, the laptop carts will have:<ul style="list-style-type: none">▪ Upstairs – 15 MacBook Airs and 15 Dell 3189▪ Downstairs – 30 MacBook Pros• Our first fire drill of the year took place on Sept. 13th. It was a relatively slow drill which is expected for the first one of the year with only one hiccup – we forgot to notify the fire department who then made a guest appearance.• Walk & Roll to school week will take place from Oct. 15-18th <p><u>Upcoming dates...</u></p> <table><tr><td>Tues. Oct. 2nd</td><td>Cross Country Meet #3 at Crescent Park after school</td></tr><tr><td>Thurs. Oct. 4th</td><td>Individual Photo Day</td></tr><tr><td>Mon. Oct. 8th</td><td>Thanksgiving – no school</td></tr><tr><td>Tues. Oct. 9th</td><td>Cross Country Meet #4 at Crescent Park after school</td></tr><tr><td>Wed. Oct. 10th</td><td>Guest presenter Michael Bortolotto</td></tr></table>	Tues. Oct. 2 nd	Cross Country Meet #3 at Crescent Park after school	Thurs. Oct. 4 th	Individual Photo Day	Mon. Oct. 8 th	Thanksgiving – no school	Tues. Oct. 9 th	Cross Country Meet #4 at Crescent Park after school	Wed. Oct. 10 th	Guest presenter Michael Bortolotto	
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	<p>Mon. Oct. 15th Coffee & Chat, 8:30-9:15 in the library</p> <p>Tues. Oct. 16th Early dismissal at 1:30pm for goal setting conferences with parents Cross Country Meet #5 at Crescent Park after school</p> <p>Thurs. Oct. 19th Provincial Pro-D Day</p> <p>Oct. 24-26th Scholastic Book Fair</p> <p>Wed. Oct. 24th Grade 7 Camp Parent evening, 7:00pm</p> <p>Fri. Oct. 26th PAC Movie Night</p> <p>Wed. Oct. 31st Halloween Parade – 9:00-recess in the gym</p>	
Treasurer's Report	See reports below.	
Old Business	<p>PAC Vice President role:</p> <p>This is still available for anyone interesting in getting involved.</p> <p>New Families Welcome/Crescent Park Coffee & Chat: Good turnout, approximately 40 people attended. The next one will be held on Monday, October 15th.</p>	

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	<p>Back to School Family BBQ/Meet the Teacher Night: 330 meals were ordered and the PAC made money. Opinions of catering provided by M&M who will not be available next year. If anyone is interested in volunteering to do the BBQing (Dads?) we could skip the outside catering next September.</p> <p>Annex Centennial Celebration: Great success! Thanks again to Laura Langton.</p> <p>Hot Lunch: Hilary stated this year's participation is at 98%. Something new this year is a concession that will be available with a variety of items ranging in price.</p> <p>Spirit Wear: Order numbers are very low this year. Hilary and Kate agreed to extend the October 3rd deadline to Friday, October 5th in hopes more orders will be received.</p> <p>October Movie Night: Erin Schmidt (not present) will be coordinating this year. Hilary asked if this is an opportunity for the Grade 7's to fundraise. Heather stated this is a PAC event. Kate suggested giving the Grade 7's an opportunity to volunteer.</p>	
New Business	<p>2018-2019 Budget and Teacher's Wish Lists:</p> <p>Kate asked for clarification on the gaming grant. Carla and Susan gave that information.</p> <p>Carla stated this year for the Santa Pancake Breakfast we should hire a professional Santa. She will start researching.</p> <p>Kate and Hilary discussed possibly using the old (not expired) food in the emergency preparedness container for Sports Day snacks if we can't get apple slices donated.</p> <p>The Field Trip expense of \$5835 was based on 389 students at \$15 each. Kate noted we have 391 students which changed that to a total of \$5865.</p> <p>Kate informed up the Fine Arts activities have been booked. Yoga in November and Fencing in February.</p> <p>Kate shared letters from Mr. Weibe, Ms. Svab and Ms. Goguen with their specific wish list items. Which opened a discussion of each teacher's wish list items.</p>	

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	<p>Noted, the whiteboards have already been purchased by the school.</p> <p>It was discussed and agreed to not approve apple tv and mobile teacher standing work station. And to plan for a future discussion of a 5 year cycle plan for electronics/technology within the school.</p> <p>Tara Bittner asked for clarification on the \$1800 library fund. If this can be used for anything, included new furniture. Carla confirmed.</p> <p>Scott asked about improvements to the gym AV. Carla suggested this will be a separate presentation to address.</p> <p>Carla to call for Budget approval and Wish list approval. Pam to 2nd. All in favour.</p> <p>Christmas Hampers/Sister School support:</p> <p>It was discussed whether we do Xmas hampers only or break it up into Fall/Winter, Xmas and spring hampers.</p> <p>We are still needed someone to coordinate. Laura, Pam and Susan volunteered to help.</p>	
Misc. Items, Other Business	<p>Hilary notified PAC/Kate the boys' upstairs bathroom needs soap.</p> <p>Heather requested to move the January 7th, 2019 PAC meeting to January 14th, 2019.</p> <p>Pam is going to work on dates and book Saleema Noon.</p>	
Adjourned	Motion to adjourn at 8:52 pm.	

Crescent Park Elementary PAC

2018-2019

2018-2019 Treasurer Report:

Prepared by: Carla Perrin + Kimberly Loewen

Bank Balances:		
Gaming Casino Fund	30-Sep-18	\$20,224.00
Crescent Park PAC	30-Sep-18	\$91,402.00
School Account*	30-Sep-18	\$865.40
District Held PAC*	30-Sep-18	\$1,392.84
Total		\$113,884.24

* Administered by CP Elementary.

PAC General Account: Aug 31, 2018	Income:	Expenses:
Hot Lunch	\$35,416.95	\$0.00
Movie Night	\$0.00	\$0.00
Spirit Wear	\$0.00	\$0.00
Spring Fling	\$0.00	\$0.00
Wish List / Teachers Fund	\$0.00	\$0.00
Other (Fun Fair, Hospitality, Programs)	\$2,423.75	\$62.00
Total	\$37,840.70	\$62.00

Gaming: Aug 31, 2018	Income:	Expenses:
Grant	\$0.00	
Field Trips & Sports		\$0.00
Fine Arts Performances		\$0.00
Scholarships		\$0.00
Raffles: Spring Fling / Fun Fair / Movie night		
Other		\$0.00
Administration	\$0.00	\$0.00
Total	\$0.00	\$0.00

CRESCENT PARK ELEMENTARY - PAC

2018-2019 Budget

INCOME	Approved Budget	Actuals	Notes
Fundraising Income			
Movie Night	\$1,100	\$0	Net -- Actuals less expenses
Spirit Wear	1,000	0	Net -- Actuals less expenses
Fun Fair	500	0	Net -- Actuals less expenses
Spring Dance	12,000	0	Net -- Actuals less expenses.
TOTAL Fundraising Income	\$14,600	\$0	
Hot Lunch			
Hot Lunch Income	\$70,000	\$35,417	
Hot Lunch Expenses	(57,000)	0	
TOTAL Hot Lunch	\$13,000	\$35,417	
Grants & Miscellaneous			
Other Income	\$230	\$2,424	Net for Meet and Greet / donations
TOTAL Grants & Misc	\$230.00	\$2,424	
Gaming			
Gaming Grants	\$9,856	\$0	Confirmed amount for 2018. Restricted use
Other Gaming Income	\$2,000		Raffles
Gaming Expenses	(45)	0	Administration - other items in categories below
TOTAL Gaming	\$10,811	\$0	
TOTAL INCOME	\$38,641	\$37,841	

EXPENSES	Approved Budget	Actuals	Notes
Administration			
Administration	\$950	\$62	Includes bank fees, stationary, postage
Santa Breakfast	1,600	\$0	
Hospitality / Programs	1,400	0	Thank you lunch for Teachers, Hampers, PAC supplies
TOTAL Administration	\$3,950.00	\$62.02	
PAC Programs			
Emergency Preparedness	\$500	\$0	3 days of supplies for each student. Paid from Gaming
Gift Account - Leaving Teachers	800	0	
Scholarship Elgin & EMS	1,500	0	1 to EMS and 2 to Elgin (\$500/ea) -- Crescent Park alumni. Paid from Gaming
Sports Day Snack	700	0	
Grade 7 Grad Donation	300	0	Décor or year end party
Student Education Programs	2,000	0	Salena Noon / Guy and Gigi. Paid by Gaming
TOTAL PAC Programs	\$6,200.00	\$0	
School Programs			
Computers & Technology	\$4,161	0	Wish list.
Fine Arts	0	0	Wish list.
Integration Room Supplies/Special needs	302	0	Wish list.
Library Fund	1800	0	
LST	167	0	Wish list.
Classroom Improvement Fund	5,222	0	Wish list.
PE Equipment	0	0	Wish list.
Field Trip Expense Fund	5,835	0	\$15/student (389 students) Cheque we write the school and the school manages disbursement. Paid by Gaming
Fine Arts Performances	3,000	0	Paid by Gaming
Sports (tennis, inline skating)	3,600	0	External programs - typically PAC + student \$ Teachers determine. Paid by Gaming
Garden Maintenance	100	0	
Teachers Fund	5,500	0	\$250/Division -- 17 divisions for 2018/19 + LST & Integration + Library, Principal, Music
TOTAL School Programs	\$29,887	\$0	
TOTAL EXPENSES	\$39,837	\$62	
NET	(\$1,196)	\$37,779	