

CRESCENT PARK ELEMENTARY PAC MINUTES



Date: Monday, October 17, 2022

Time: 7:30 – 9:00 pm

Location: Virtually (Zoom)

Item	Discussion	Follow-up
Call to order	Meeting called to order by Leslie @ 7:30 pm	
Acknowledgement	We would like to acknowledge the shared, unceded traditional territory of the Katzie, Semiahmoo, Kwantlen and other Coast Salish Peoples on which we work, play and learn.	
Welcome, Introductions, Attendance, Minute and Agenda approval	<p>Introductions to PAC Executives</p> <ul style="list-style-type: none">• Leslie Parker – President• Amber Magnus/Kelsey Gares – Vice President(s)• Erin Yeager – Treasurer• Erica Graves – Secretary• Pinder Tatlay – DPAC/Past President <p>Attendees</p> <ul style="list-style-type: none">• Britt White• Stephie Hammond• Kim Baxter• Kyle Stevens• Erica Ansah• Jenn's iPhone• Samuel• Sobko Anna• Anneke Quelch• Jen C• Orbra Aoahabeba• Better than Davis	
	<p>Approval of September minutes – Kelsey, Amber, Pinder</p> <p>Approval of October meeting agenda – Erica, Amber, Kelsey</p>	

Item	Discussion	Follow-up
Treasury report	<p>*Report attached.</p> <p>Erin Yeager – overview of new system</p> <p>Overhauled system to create a more user friendly KPI dashboard which highlights:</p> <ul style="list-style-type: none"> Fundraisers Enrollment Bank Balances Income statements by month Financial comments Feedback/comments <p>2022/2023 Budget review/approval</p>	
DPAC Report	<p>Pinder attended a meeting with Mark Pearmain (Superintendent/CEO for Surrey Schools)</p> <ul style="list-style-type: none"> • Discussed health and safety in school special emphasis on returning to “normal” post Covid-19 • PAC 101 session available November 10 @6:45 for anyone interested to attend • Discussed student affordability fund of 7.835 million dollars for surrey schools 	<p>Connect with Pinder for further info</p> <p>Reminders will be regularly sent out to all parents reminding them of the resources available</p>
Fundraising Opportunities	<p>Neufeld’s</p> <ul style="list-style-type: none"> • Fall orders almost complete <ul style="list-style-type: none"> ○ Watch on CP Instagram for pick up notifications • Spring next opportunity to purchase <p>Spirit Wear</p> <ul style="list-style-type: none"> • Logo discussions • Table set up with samples/sizes • Anneke discussed potential for growth 	<p>Connect with Melissa Pals for further information</p>
Holiday activities	<p>Christmas Craft</p> <ul style="list-style-type: none"> • Discussed different options <p>Pancake Breakfast</p> <ul style="list-style-type: none"> • Excitedly bringing back this year 	

Item	Discussion	Follow-up
	<p>Tree sister family/Toy donations/Holiday Hampers</p> <ul style="list-style-type: none"> Discussed different opportunities 	<p>Erica Ansah volunteering to lead this project, contact for more information</p>
Old Business	<p>Earthquake bins</p> <ul style="list-style-type: none"> There is a list of what er have at the school Discussed doing individual earthquake kits <p>School Musical</p> <ul style="list-style-type: none"> Al Pichler will be coming into CP October 25th to begin Performance dates – End of November Parent volunteer sign ups required Discussion on ticket sales, costs, profits and accounts which can use to pay Al <p>Hot lunch</p> <ul style="list-style-type: none"> Going well Adding an extra Friday not an option right now Potential for “treat” day once a month <p>School Maintenance</p> <ul style="list-style-type: none"> Garden boxes Fairy doors Cleaning out covered area Basketball courts painting Gravel for primary entry <p>Call for Volunteer Committees</p> <ul style="list-style-type: none"> Grad committee Maintenance and Safety: <ul style="list-style-type: none"> Parking Landscaping Earthquake bins Fun Fair Spring Fling Movie nights 	<p>Kim Baxter has volunteered to help with some of these initiatives</p> <p>Work order in – can follow-up with Shelley/Scott to find out who to contact to get a status update</p>
New Business	<p>Financial records to be kept on the school grounds</p> <p>Survey Monkey</p> <ul style="list-style-type: none"> We will likely be purchasing a license in order to get a better picture of parents’ wishes on a variety of items: 	<p>Paul Yeager will be voluntold to take this on</p>

Item	Discussion	Follow-up
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- More Neufeld orders
- Hot lunch items

Winter dance and Movie nights

- Community building rather than fundraiser
- Winder dance dates discussed – likely week before the last before Christmas

Contact Kelsey for further info or volunteer opportunities

Conclusion **Next meeting November 21, 2022 @7:30pm**
Adjournment @ 9:00 pm



École Crescent Park

FINANCIAL DASHBOARD

September 2022

Date

Sep 2022 MONTHS ▾

2022

JN JUL AUG SEP OCT NOV DEC

INCOME STATEMENT - YTD

	Actual	Budget
Income	\$45,364	\$112,650
Art Cards Program		\$2,400
Donations		\$1,500
Floral Program		\$850
Fun Fair		\$10,000
Gaming Grant	\$7,000	\$7,000
Hot Lunch Program	\$37,044	\$60,000
Neufeld Farm Program	\$1,320	\$12,000
Purdy's Program		\$1,200
Spirit Wear		\$2,700
Spring Dance		\$15,000

Expenses

	Actual	Budget
Expenses	\$30,673	\$107,600
Administration	\$2	\$600
Fieldtrip Fund		\$5,100
Fine Arts - Music		\$5,000
Fun Fair Fund		\$10,000
Garden Maintenance		\$500
Gift Account - Leaving Teachers		\$200
Grade 7 Grad Donation		\$2,700
Hospitality	\$60	\$3,500
Hot Lunch	\$29,563	\$45,000
Library		\$300
Movie Night Fund		\$1,000
Neufeld Farm	\$1,048	\$9,550
Santa Breakfast Fund		\$2,000
Scholarships		\$1,500
Spirit Wear Fund		\$2,500
Sports Day Snack		\$400
Spring Dance Fund		\$7,000
Student Education Programs		\$3,500
Teachers Fund		\$5,250
Winter Dance Fund		\$2,000

Net Income **\$14,691** **\$5,050**

Fiscal

2021/2022

2022/2023

Variance (%)

190.9%

Fiscal

2021/2022

2022/2023

FINANCIAL COMMENTS

- New Treasurer, new format
 - Review and approve 2022/2023 budget
 - \$10K computer upgrade fund - requested by the school, PAC feels this should not be our responsibilities - confirm we cannot get money from district

SCHOOL ENROLLMENT STATS

Div 1	24	Div 9	21
Div 2	28	Div 10	20
Div 3	25	Div 11	20
Div 4	15	Div 12	21
Div 5	28	Div 13	21
Div 6	28	Div 14	19
Div 7	25	Div 15	18
Div 8	27		
Kindie	30	Grade 4	42
Grade 1	39	Grade 5	38
Grade 2	30	Grade 6	59
Grade 3	41	Grade 7	61
Total Student Enrollment		340	

Date

Sep 2022 MONTHS ▾

2022

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INCOME STATEMENT - BY MONTH

	Actual
Income	\$45,364
Gaming Grant	\$7,000
Hot Lunch Program	\$37,044
Neufeld Farm Program	\$1,320
Expenses	\$30,673
Administration	\$2
Hospitality	\$60
Hot Lunch	\$29,563
Neufeld Farm	\$1,048
Net Income	\$14,691

Fiscal

2022/2023

Month

September

BANK BALANCES

	Balance
PAC Gaming	\$13,324
PAC Operating	\$102,087
Total Cash	\$115,411

Fiscal

2022/2023

Month

September

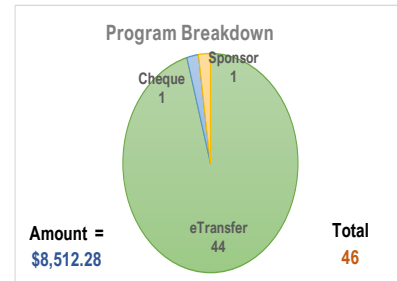
October

BALANCE SHEET - YTD

Assets	\$115,411
Cash in Gaming Account	\$13,324
Cash in Operating Account	\$102,087
Liabilities & Equity	\$115,411
Accounts Payable - Vendors	\$30,611
Retained Earnings (Previous Year)	\$70,109
Current Earnings	\$14,691

PROGRAM SUMMARY

	Amount
Fall 2022	\$8,512.28
Grand Total	\$8,512.28



Program

Hot Lunch

Neufeld Farm

Term

Fall 2022