

CRESCENT PARK ELEMENTARY PAC MINUTES



Date: Monday, January 16, 2023

Time: 7:30 – 9:00 pm

Location: Virtually (Zoom)

Item	Discussion	Follow-up
Call to Order	Meeting called to order by Leslie Parker @ 7:36 pm	
Land Acknowledgement	We would like to acknowledge the shared, unceded traditional territory of the Katzie, Semiahmoo, Kwantlen and other Coast Salish Peoples on which we work, play and learn.	
Attendance	Attendees <ul style="list-style-type: none">• Leslie Parker – President• Amber Magnus Co-Vice President• Kelsey Gares – Co-Vice President• Erin Yeager – Treasurer• Erica Graves – Secretary• Pinder Tatlay – DPAC/Past President• Jolene Elder - Principal• Shimona Pinto - New parent to CP• Brittany White• Catherine• Adrian Mollo• Stephie Hammond• Jordan Edworthy• Jillian• Lea Worner	
Approvals	Approval of November meeting minutes <ul style="list-style-type: none">• Approved Kelsey/Erica Approval of agenda for this meeting <ul style="list-style-type: none">• Approved Erica/Amber/Kelsey	

Item	Discussion	Follow-up
Principals Report	<p>* Highlights:</p> <ul style="list-style-type: none"> • Just finished first 2 weeks at CP • Oliver play was amazing, after TOC payment approximately 2200 of left-over profit. Requesting remaining funds be used for new outdoor sports equipment • Science Fair – Feb 16th <ul style="list-style-type: none"> ○ 2 categories 4+5 and 6+7 ○ Will be judged separately ○ 1st place goes to district science fair on March 2 • Basketball games <ul style="list-style-type: none"> ○ Feb 22 – Boys ○ Feb 23 – Girls 	<p>Jolene will put together a detailed budget for PAC to approve</p> <p>Concession - Kelsey</p>
Treasury Report	<p>*Nov & Dec 2022 reports attached</p>	
DPAC Report	<p>* NA – no district meeting until January -</p>	
Fundraisers	<p>Neufeld’s – will do a spring order</p> <p>Florals – will organize around Mother’s Day</p> <p>Purdy’s – still TBD</p> <p>Art Cards – will do a general card</p>	<p>Pinder Tatlay</p> <p>Kelsey Gares/Carlie Oyhenart</p>
Old Business	<ul style="list-style-type: none"> • Hot lunch deadline Jan 22, 2023 • Emergency supplies/ earthquake kits- Assess and update supplies 	<p>Adrian Mollo volunteering to initiate</p>
New Business	<ul style="list-style-type: none"> • Concession for Boys and Girls basketball games (Feb 22+23) <ul style="list-style-type: none"> ○ Candy bags, chips, juice and bubbly, popcorn • Discussion of Spring Fling and Fun fair • Discussion of technology supplies and needed upgrades • Winter Dance – Adam and Lindsay Harmer would like to volunteer (lead this) so they can later donate West Jet tickets for Spring Fling/Fun Fair 	<p>Pinder will update after next DPAC meeting</p>
Conclusion	<ul style="list-style-type: none"> • Meeting adjourned at 8:54 • Next meeting February 21, 2023 at 7:30 pm via Zoom 	

Item

Discussion

Follow-up



FINANCIAL DASHBOARD

November 2022

Date

Sep - Nov 2022 MONTHS ▾

2022

JN JUL AUG SEP OCT NOV DEC

INCOME STATEMENT - YTD

	Actual	Budget
Income	\$50,950	\$112,650
Art Cards Program		\$2,400
Donations		\$1,500
Floral Program		\$850
Fun Fair		\$10,000
Gaming Grant	\$7,000	\$7,000
Hot Lunch Program	\$37,968	\$60,000
Neufeld Farm Program	\$5,982	\$12,000
Purdy's Program		\$1,200
Spirit Wear		\$2,700
Spring Dance		\$15,000
Expenses	\$38,777	\$107,600
Administration	\$6	\$600
Fieldtrip Fund	\$5,100	\$5,100
Fun Fair Fund		\$10,000
Garden Maintenance		\$500
Gift Account - Leaving Teachers		\$200
Grade 7 Grad Donation	\$1,524	\$2,700
Hospitality	\$119	\$3,500
Hot Lunch	\$17,002	\$45,000
Library		\$300
Movie Night Fund		\$1,000
Neufeld Farm	\$4,775	\$9,550
Santa Breakfast Fund		\$2,000
Scholarships		\$1,500
School Musical Fund	\$5,000	\$5,000
Spirit Wear Fund		\$2,500
Sports Day Snack		\$400
Spring Dance Fund		\$7,000
Student Education Programs		\$3,500
Teachers Fund	\$5,250	\$5,250
Winter Dance Fund		\$2,000
Net Income	\$12,173	\$5,050

Fiscal

2021/2022

2022/2023

Variance (%)

141.1%

Fiscal

2021/2022

2022/2023

FINANCIAL COMMENTS

~ Review November 2022 Financials
 ~ It has been noted to add a general sundries budget line item to next year's budget

SCHOOL ENROLLMENT STATS

Div 1	24	Div 9	21
Div 2	28	Div 10	20
Div 3	25	Div 11	20
Div 4	15	Div 12	21
Div 5	28	Div 13	21
Div 6	28	Div 14	19
Div 7	25	Div 15	18
Div 8	27		
Kindie	30	Grade 4	42
Grade 1	39	Grade 5	38
Grade 2	30	Grade 6	59
Grade 3	41	Grade 7	61
Total Student Enrollment	340		

Date

Nov 2022 MONTHS ▾

2022

JN JUL AUG SEP OCT NOV DEC

INCOME STATEMENT - BY MONTH

	Actual
Income	\$108
Hot Lunch Program	\$108
Expenses	\$11,162
Administration	\$2
Grade 7 Grad Donation	\$1,524
Hospitality	\$60
Hot Lunch	\$9,576
Net Income	-\$11,054

Fiscal

2022/2023

Month

November

December

BANK BALANCES

	Balance
PAC Gaming	\$3,220
PAC Operating	\$82,198
Total Cash	\$85,418

Fiscal

2022/2023

Month

October

November

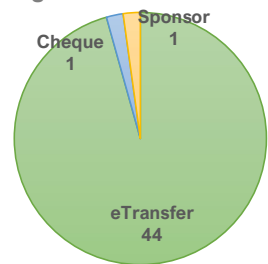
BALANCE SHEET

Assets	\$85,418
Cash in Gaming Account	\$3,220
Cash in Operating Account	\$82,198
Liabilities & Equity	\$85,418
Accounts Payable - Vendors	\$3,136
Retained Earnings (Previous Year)	\$70,109
Current Earnings (YTD)	\$12,173

PROGRAM SUMMARY

	Amount
Fall 2022	\$8,512.28
Grand Total	\$8,512.28

Program Breakdown



Program

Hot Lunch

Neufeld Farm

Term

Fall 2022



FINANCIAL DASHBOARD

December 2022

Date

Sep - Dec 2022 MONTHS ▾

2022

JN JUL AUG SEP OCT NOV DEC

INCOME STATEMENT - YTD

	Actual	Budget
Income	\$51,170	\$112,650
Art Cards Program		\$2,400
Donations		\$1,500
Floral Program		\$850
Fun Fair		\$10,000
Gaming Grant	\$7,000	\$7,000
Hot Lunch Program	\$38,188	\$60,000
Neufeld Farm Program	\$5,982	\$12,000
Purdy's Program		\$1,200
Spirit Wear		\$2,700
Spring Dance		\$15,000
Expenses	\$45,323	\$107,600
Administration	\$8	\$600
Fieldtrip Fund	\$5,100	\$5,100
Fun Fair Fund		\$10,000
Garden Maintenance		\$500
Gift Account - Leaving Teachers		\$200
Grade 7 Grad Donation	\$1,524	\$2,700
Hospitality	\$394	\$3,500
Hot Lunch	\$22,349	\$45,000
Library		\$300
Movie Night Fund		\$1,000
Neufeld Farm	\$4,775	\$9,550
Santa Breakfast Fund	\$923	\$2,000
Scholarships		\$1,500
School Musical Fund	\$5,000	\$5,000
Spirit Wear Fund		\$2,500
Sports Day Snack		\$400
Spring Dance Fund		\$7,000
Student Education Programs		\$3,500
Teachers Fund	\$5,250	\$5,250
Winter Dance Fund		\$2,000
Net Income	\$5,847	\$5,050

Fiscal

2021/2022

2022/2023

Variance (%)

15.8%

Fiscal

2021/2022

2022/2023

FINANCIAL COMMENTS

~ Review December 2022 Financials
 ~ Money from hot lunch "add-on" sales will be added in January 2023

SCHOOL ENROLLMENT STATS

Div 1	24	Div 9	21
Div 2	28	Div 10	20
Div 3	25	Div 11	20
Div 4	15	Div 12	21
Div 5	28	Div 13	21
Div 6	28	Div 14	19
Div 7	25	Div 15	18
Div 8	27		
Kindie	30	Grade 4	42
Grade 1	39	Grade 5	38
Grade 2	30	Grade 6	59
Grade 3	41	Grade 7	61
Total Student Enrollment	340		

Date

Dec 2022 MONTHS ▾

2022

JUL AUG SEP OCT NOV DEC

INCOME STATEMENT - BY MONTH

	Actual
Income	\$220
Hot Lunch Program	\$220
Expenses	\$6,546
Administration	\$2
Hospitality	\$275
Hot Lunch	\$5,346
Santa Breakfast Fund	\$923
Net Income	-\$6,326

Fiscal

2022/2023

Month

December

BANK BALANCES

	Balance
PAC Gaming	\$3,218
PAC Operating	\$77,323
Total Cash	\$80,541

Fiscal

2022/2023

Month

November

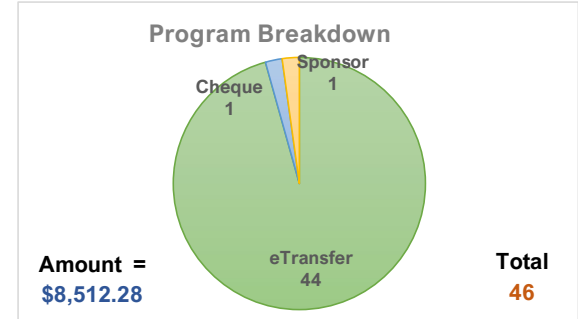
December

BALANCE SHEET

Assets	\$80,541
Cash in Gaming Account	\$3,218
Cash in Operating Account	\$77,323
Liabilities & Equity	\$80,541
Accounts Payable - Vendors	\$4,586
Retained Earnings (Previous Year)	\$70,109
Current Earnings (YTD)	\$5,847

PROGRAM SUMMARY

	Amount
Fall 2022	\$8,512.28
Grand Total	\$8,512.28



Program

Hot Lunch

Neufeld Farm

Term

Fall 2022