

# CRESCENT PARK ELEMENTARY PAC MINUTES



**Date:** February 21, 2023

**Time:** 7:30 – 9:00 pm

**Location:** Virtually (Zoom)

Item	Discussion	Follow-up
<b>Call to order</b>	Meeting called to order by Leslie Parker @ 7:30 pm	
<b>Attendance</b>	<b>Attendees</b> <ul style="list-style-type: none"><li>• Leslie Parker – President</li><li>• Amber Magnus Co-Vice President</li><li>• Kelsey Gares – Co-Vice President</li><li>• Erin Yeager – Treasurer</li><li>• Erica Graves – Secretary</li><li>• Jolene Elder - Principal</li><li>• Da-Yung Wang</li><li>• Brittany White</li><li>• Catherine</li><li>• Kim Baxter</li><li>• Stephie Hammond</li><li>• Lindsay Harmer</li><li>• Daniel Reda</li><li>• Carlie Oyenhart</li></ul>	
<b>Approvals</b>	<b>Approval of January meeting minutes</b> <ul style="list-style-type: none"><li>• Approved Erin/Erica</li></ul> <b>Approval of meeting agenda</b> <p>Approved Leslie/Kelsey</p>	
<b>Principals report</b>	<b>*Report attached</b> <b>Highlights:</b> <ul style="list-style-type: none"><li>• Science Fair – Feb 16<sup>th</sup><ul style="list-style-type: none"><li>○ Big success – congrats to all participants</li></ul></li><li>• Basketball games 12pm-4:30pm</li></ul>	

Item	Discussion	Follow-up
	<ul style="list-style-type: none"> <li>○ Feb 22 – Boys – 5 teams</li> <li>○ Feb 23 – Girls – Ocean Cliff</li> <li>● Hot lunch + concession purchases to line up outside to keep hallway/gym entrance clear</li> <li>● Kindness month</li> <li>● French immersion numbers good for next year</li> <li>● Clothing drive went well</li> <li>● Front of school was painted – a bit chaotic but looks good</li> <li>● Monthly school assemblies back on</li> <li>● Outdoor sports equipment – requesting \$150 per division</li> </ul>	<p>Motion to approve – Erica approved; Leslie requested come from gaming account</p>
<b>Treasury report</b>	<p><b>*Report attached</b></p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>● Cobbs bread fundraiser – received check</li> <li>● Camp Jubilee (Grade 7 grad) – deposit paid for</li> <li>● Addition of samosa sales + hot lunch line items will help to build a better budget for next year</li> <li>● Financials – in good shape</li> <li>● Tracking family participation across all fundraisers for more effective school fundraising down the road</li> <li>● Discussion of fund allocation re: grade 7 grad</li> </ul>	
<b>DPAC Report</b>	<p><b>* Report attached</b></p>	
<b>Fundraisers</b>	<p><b>Art Cards</b> – ordered and being distributed week after Spring Break</p> <p><b>Neufeld’s</b> – orders in May</p> <p><b>Purdy’s</b> – orders for Easter – Melissa Ku’uipo organizing</p> <p><b>Grade 7 fundraisers</b> – Doughnut sales every other Friday/Neufelds</p> <p><b>Candy sales</b> – Basketball games</p> <p><b>Spring Fling</b> – May 11 at Alex House</p> <p><b>Fun Fair</b> – no updates</p>	
<b>Old Business</b>	<p><b>Emergency supplies/ earthquake kits</b></p> <ul style="list-style-type: none"> <li>● Things looking good – Adrian and Catherine</li> <li>● Requesting budget of 2000 for next year. will meet and discuss needs – Leslie + Kelsey approved</li> </ul> <p><b>Spirit wear</b></p> <ul style="list-style-type: none"> <li>● rolling out after spring break</li> </ul> <p><b>Sports equipment approval</b></p> <ul style="list-style-type: none"> <li>● Leslie. + Erica</li> </ul> <p><b>Technology</b></p> <ul style="list-style-type: none"> <li>● 10 K requested from PAC funds</li> <li>● 10 K gets approximately 5 laptops</li> <li>● Need a whole set of iPads for library</li> </ul>	

Item	Discussion	Follow-up
	<ul style="list-style-type: none"> <li>• Kids don't have adequate equipment</li> <li>• Cheque campaign/fundraising ideas to match PAC funds</li> </ul> <p><b>Meet and greets for parents</b></p> <ul style="list-style-type: none"> <li>• 2023-2024 school year</li> </ul> <p><b>Bingo</b></p> <ul style="list-style-type: none"> <li>• Family night April 6<sup>th</sup> – Lindsay and Adam Harmer</li> <li>• Candy sales</li> <li>• Grade 7 set up/clean up</li> <li>• Volunteer hours so the Harmers can later donate West Jet tickets for Spring Fling/Fun Fair</li> </ul>	
<b>New Business</b>	<p><b>Revision of money handling</b></p> <ul style="list-style-type: none"> <li>• Money now to be kept in safe at school</li> <li>• HL extra funds bagged and dated</li> </ul> <p><b>Bullying – parental concerns</b></p> <ul style="list-style-type: none"> <li>• New parent to school voiced concerns about bullying in lower grades occurring</li> <li>• Discussed educational resources and practical solutions</li> <li>• Discussed importance of keeping post-covid social and emotional needs of children at forefront of the school community</li> <li>• Discussed social media/personal device usage in the school</li> </ul>	
<b>Conclusion</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 9:03pm</li> <li>• Next meeting April 17, 2023 at 7:30 pm via Zoom</li> </ul>	

## DPAC Update from Wednesday, January 25, 2023

### Financial Support fund

- Trustee Holmes to provide details and clarity around financial support for families fund – quite a few schools wanted to know what we could use it for

### Technology funding from District

- Funding for technology information – This was brought up by three schools having same issue with funding for tech and the ability to keep up funding from a PAC when its clearly a huge issue across the district.

### Racial Equity Panel

- Please send Racial Equity report 5 year plan - this comes out of the new panel created last year. I will update our PAC when I have it from the Trustee

### FYI

### Questions from attendee's

-Are all inflatables banned ( games / accessories)

- Why are in school field trips no longer being funded –*Clarification is sent it refers to inclusive. If events are brought into schools vs going on a field trip I will send the material from district for this item.*

-Crescent Park being an older school requests air quality testing

-Menstrual Products in schools – who is maintaining the equipment and products – Should be available in all female and inclusive washrooms. Is this consistent? (reporting)

- Miriam requested transparency with in school clubs in particular SOJI club at Bonaccord Elementary

- Sail program enrollment changes by VSB – Garima Kamboj ( Brookside / SAIL)

-DPAC Scholarship link was not working



# FINANCIAL DASHBOARD

January 2023

**Date**

Sep 2022 - Jan 2023 MONTHS ▾

2022 2023

AUG SEP OCT NOV DEC JAN FEB MAR APR

## INCOME STATEMENT - YTD

	Actual	Budget
<b>Income</b>	<b>\$108,884</b>	<b>\$112,650</b>
Art Cards Program		\$2,400
Donations		\$1,500
Floral Program		\$850
Fun Fair		\$10,000
Gaming Grant	\$7,000	\$7,000
Grade 7 Grad Sales - Sundries	\$1,619	
Hot Lunch Program	\$89,899	\$60,000
Hot Lunch Program - Sundries	\$1,716	
Neufeld Farm Program	\$5,982	\$12,000
Other Income	\$268	
Purdy's Program	\$2,400	\$1,200
Spirit Wear		\$2,700
Spring Dance		\$15,000

**Fiscal**

2021/2022

2022/2023

**Variance (%)**

934.2%

## Expenses

	Actual	Budget
<b>Expenses</b>	<b>\$56,655</b>	<b>\$107,600</b>
Administration	\$10	\$600
Fieldtrip Fund	\$5,100	\$5,100
Fun Fair Fund		\$10,000
Garden Maintenance		\$500
Gift Account - Leaving Teachers		\$200
Grade 7 Grad Donation	\$3,818	\$2,700
Grade 7 Grad Sundries	\$1,026	
Hospitality	\$394	\$3,500
Hot Lunch	\$29,725	\$45,000
Library		\$300
Movie Night Fund		\$1,000
Neufeld Farm	\$4,775	\$9,550
Santa Breakfast Fund	\$1,556	\$2,000
Scholarships		\$1,500
School Musical Fund	\$5,000	\$5,000
Spirit Wear Fund		\$2,500
Sports Day Snack		\$400
Spring Dance Fund		\$7,000
Student Education Programs		\$3,500
Teachers Fund	\$5,250	\$5,250
Winter Dance Fund		\$2,000

**Net Income** **\$52,229** **\$5,050**

**FINANCIAL COMMENTS**

~ Other income - Cobb Bread Donation (% of sales)

~ PAC paid 2nd deposit for Camp Jubilee on behalf of the school. PAC will get funds back thru school fundraising efforts

~ Hot Lunch & Grade 7 grad sundry sales were not added to the original budget as separate items - added as actuals with no budget amount. Next year, will add them to the budget

~ Where are the hot lunch sundry items coming from that are being sold? No expense receipts have been passed to the PAC

## SCHOOL ENROLLMENT STATS

Div 1	24	Div 9	21
Div 2	28	Div 10	20
Div 3	25	Div 11	20
Div 4	15	Div 12	21
Div 5	28	Div 13	21
Div 6	28	Div 14	19
Div 7	25	Div 15	18
Div 8	27		
Kindie	30	Grade 4	42
Grade 1	39	Grade 5	38
Grade 2	30	Grade 6	59
Grade 3	41	Grade 7	61
<b>Total Student Enrollment</b>	<b>340</b>		

**Date**

Jan 2023 MONTHS ▾

2022 2023

AUG SEP OCT NOV DEC JAN FEB MA

## INCOME STATEMENT - BY MONTH

	Actual
<b>Income</b>	<b>\$57,714</b>
Hot Lunch Program	\$51,712
Other Income	\$268
Purdy's Program	\$2,400
Grade 7 Grad Sales - Sundries	\$1,619
Hot Lunch Program - Sundries	\$1,716
<b>Expenses</b>	<b>\$11,331</b>
Administration	\$2
Grade 7 Grad Donation	\$2,293
Hot Lunch	\$7,376
Santa Breakfast Fund	\$634
Grade 7 Grad Sundries	\$1,026
<b>Net Income</b>	<b>\$46,382</b>

**Fiscal**

2021/2022

2022/2023

**Fiscal**

2022/2023

**Month**

January

District

## BANK BALANCES

	Balance
PAC Gaming	\$3,216
PAC Operating	\$130,492
<b>Total Cash</b>	<b>\$133,708</b>

**Fiscal**

2022/2023

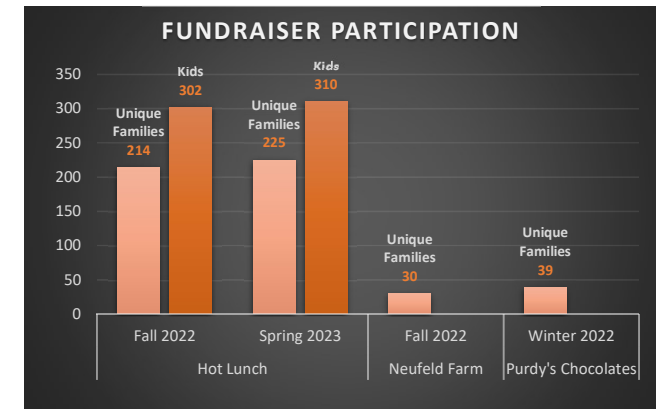
**Month**

January

September

## BALANCE SHEET

<b>Assets</b>	<b>\$133,708</b>
Cash in Gaming Account	\$3,216
Cash in Operating Account	\$130,492
<b>Liabilities &amp; Equity</b>	<b>\$133,708</b>
Accounts Payable - Vendors	\$11,370
Retained Earnings (Previous Year)	\$70,109
Current Earnings (YTD)	\$52,229



**Program**

Hot Lunch

Neufeld Farm

Purdy's Chocolates

**Term**

Fall 2022

Spring 2023

Winter 2022