

CRESCENT PARK ELEMENTARY PAC MINUTES



Date: April 17, 2023
Time: 7:30 – 9:00 pm
Location: Virtually (Zoom)

Item	Discussion
Call to order	Meeting called to order by Leslie Parker @ 7:32 pm
Land Acknowledgment	Completed by Leslie Parker
Attendance	Attendees <ul style="list-style-type: none">• Leslie Parker – President• Amber Magnus Co-Vice President• Kelsey Gares – Co-Vice President• Erin Yeager – Treasurer• Erica Graves – Secretary• Pinder Tatlay - DPAC• Jolene Elder - Principal• Kim Baxter• Stephie Hammond• Carlie Oyenhart• Britt White• Anneke Sercey• Christine and Noah Il-Legar
Approvals	Approval of February meeting minutes <ul style="list-style-type: none">• Approved by Kelsey Approval of meeting agenda <ul style="list-style-type: none">• Approved by Erica
Principals report	<u>PAC April 2023</u> <u>Principal's Report</u> <ol style="list-style-type: none">1. Plumbing upgrade<ol style="list-style-type: none">a. Abatement protocolsb. In the future, there will be some drainage work by the undercover area and the playgrounds (dates TBA) <p>**Questions about abatement process and safety/testing addressed</p>

Item	Discussion
	<p>2. Sports equipment purchased</p> <p>a. Slowly trickling in and will be organized and ready to use once it all arrives</p> <p>3. Technology</p> <p>a. Currently waiting for PAC \$ to be signed over (based on last PAC Meeting) so we can order some new devices.</p> <p>4. Staffing</p> <p>a. We have currently posted a grade 2/3 (which is a new division added)</p> <p>b. We do not know yet who will be our CCW, Counsellor, 2nd/3rd LST or IST</p> <p>**There will be 16 divisions next for the 2023/2024 year. New staff position posting closes next week. Discussed having a information night for families.</p> <p>5. BINGO Night</p> <p>a. Great turnout and so thankful for all the volunteers and helpers</p> <p>6. Special Events</p> <p>a. Earth Day Clean Up – April 21st --- notice coming home tomorrow</p> <p>b. Track Rotations for grades 3-7 are for all students to get out and try all the track events. Will be 5 different afternoons over the next couple weeks.</p> <p>**Track meets will be May 3 and 31st both hosted at WR track as Bear Creek Park is currently closed</p> <p>**People in Residence (Indigenous Program) will be taking place the week of May 1st. Cultural facilitators will be attending classrooms to shar knowledge.</p>
Treasury report	<p>*February and March Reports attached</p> <p>Highlights:</p> <ul style="list-style-type: none"> ● 2022/2023 fundraiser summary excel sheet explaining where raised funds are allocated to discussed and agreed upon ● Extra candy sales from Bingo night to be sold by Grade grads (Friday/afterschool) ● Elgin and EMS Scholarship review ● Gaming account discussion ● Technology upgrades <ul style="list-style-type: none"> ○ PAC has allocated 10,000 for the school library technology upgrades ○ Leslie motioned to approve and Kelsey second approval ○ Jolene will order and share purchase order with PAC
DPAC Report	<p>SOGI Protest discussion</p> <ul style="list-style-type: none"> ● Info session available on April 20th at 7pm via zoom (link on district website) ● Good for our parents to attend if they have questions/concerns
Fundraisers	<p>Art Cards – coming in soon</p> <p>Grade 7 fundraisers – Doughnut and Candy sales **will make sure money is well labelled in office safe</p> <p>Spring Fling – May 11 at OP Hall (Tickets are \$35 and will go on sale shortly)</p> <ul style="list-style-type: none"> ● Auction items needed – Schill, BMO, RBC, and bigger ticket items discussed ● Volunteers needed for set up/clean up ● Christine volunteered to help with Décor again

Item	Discussion
	<p>Fun Fair – tentatively booked for June 17 from 11am-3pm</p> <ul style="list-style-type: none"> Briefly discussed and brainstormed ideas (games, old supplies, FH 12, Pony’s, Rabbits) Volunteers needed
Old Business	<p>Emergency supplies/ earthquake kits</p> <ul style="list-style-type: none"> No updates <p>Spirit wear</p> <ul style="list-style-type: none"> Discussion logo, colors, importance of school community inclusion on final designs Will do on demand ordering 2500 budget earmarked for spirit wear <p>Meet and greets for parents</p> <ul style="list-style-type: none"> 2023-2024 school year – discussion shelved until next meeting
New Business	<p>Fire in PAC Kitchen</p> <ul style="list-style-type: none"> More investigation required before decision to replace. Rarely used. <p>HUB room and Kitchen clean up needed</p> <p>Teacher appreciation lunch</p> <ul style="list-style-type: none"> May 24th (1000 dollar allocated) Sunflower café and florals for all 46 staff <p>PAC Executive</p> <ul style="list-style-type: none"> Team will continue for 2023/2024 year Will discuss meeting times in the future Britt White will help with DPAC and taking over Hot lunch program <p>Recent local vandalism</p> <ul style="list-style-type: none"> Will discuss next meeting – time restrictions
Conclusion	<ul style="list-style-type: none"> Meeting adjourned at 9:12pm Next meeting May 15, 2023 at 7:30 pm via Zoom



FINANCIAL DASHBOARD

February 2023

Date

Sep 2022 - Feb 2023 MONTHS ▾

2022 2023

AUG SEP OCT NOV DEC JAN FEB MAR APR

INCOME STATEMENT - YTD

	Actual	Budget
Income	\$109,016	\$112,650
Art Cards Program		\$2,400
Donations		\$1,500
Floral Program		\$850
Fun Fair		\$10,000
Gaming Grant	\$7,000	\$7,000
Grade 7 Grad Sales - Sundries	\$1,619	
Hot Lunch Program	\$90,031	\$60,000
Hot Lunch Program - Sundries	\$1,716	
Neufeld Farm Program	\$5,982	\$12,000
Other Income	\$268	
Purdy's Program	\$2,400	\$1,200
Spirit Wear		\$2,700
Spring Dance		\$15,000
Expenses	\$67,452	\$107,600
Administration	\$12	\$600
Fieldtrip Fund	\$5,100	\$5,100
Fun Fair Fund		\$10,000
Garden Maintenance		\$500
Gift Account - Leaving Teachers		\$200
Grade 7 Grad Donation	\$3,818	\$2,700
Grade 7 Grad Sundries	\$1,026	
Hospitality	\$457	\$3,500
Hot Lunch	\$38,208	\$45,000
Library		\$300
Movie Night Fund		\$1,000
Neufeld Farm	\$4,775	\$9,550
Santa Breakfast Fund	\$1,556	\$2,000
Scholarships		\$1,500
School Musical Fund	\$5,000	\$5,000
Spirit Wear Fund		\$2,500
Sports Day Snack		\$400
Sports Equipment	\$2,250	
Spring Dance Fund		\$7,000
Student Education Programs		\$3,500
Teachers Fund	\$5,250	\$5,250
Winter Dance Fund		\$2,000
Net Income	\$41,563	\$5,050

Fiscal

2021/2022

2022/2023

Variance (%)

723.0%

Fiscal

2021/2022

2022/2023

FINANCIAL COMMENTS

~ \$2,250.00 was given to the school using the gaming grant money for new sports equipment.

SCHOOL ENROLLMENT STATS

Div 1	24	Div 9	21
Div 2	28	Div 10	20
Div 3	25	Div 11	20
Div 4	15	Div 12	21
Div 5	28	Div 13	21
Div 6	28	Div 14	19
Div 7	25	Div 15	18
Div 8	27		
Kindie	30	Grade 4	42
Grade 1	39	Grade 5	38
Grade 2	30	Grade 6	59
Grade 3	41	Grade 7	61
Total Student Enrollment	340		

Date

Feb 2023 MONTHS ▾

2022 2023

SEP OCT NOV DEC JAN FEB MAR APR

INCOME STATEMENT - BY MONTH

	Actual
Income	\$132
Hot Lunch Program	\$132
Expenses	\$10,798
Administration	\$2
Hospitality	\$63
Hot Lunch	\$8,483
Sports Equipment	\$2,250
Net Income	-\$10,666

Fiscal

2022/2023

Month

February

March

BANK BALANCES

	Balance
PAC Gaming	\$964
PAC Operating	\$114,096
Total Cash	\$115,060

Fiscal

2022/2023

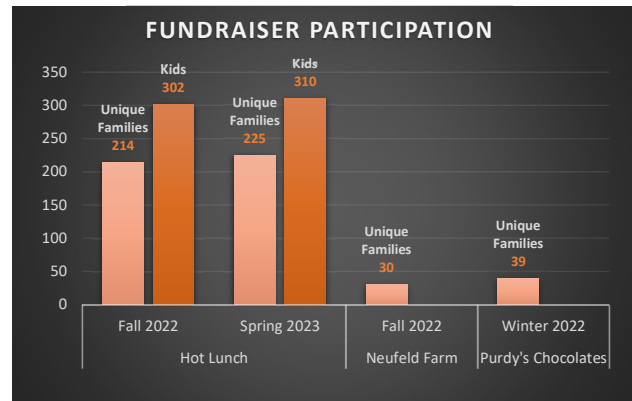
Month

January

February

BALANCE SHEET

Assets	\$115,060
Cash in Gaming Account	\$964
Cash in Operating Account	\$114,096
Liabilities & Equity	\$115,060
Accounts Payable - Vendors	\$3,388
Retained Earnings (Previous Year)	\$70,109
Current Earnings (YTD)	\$41,563



Program

Hot Lunch

Neufeld Farm

Purdy's Chocolates

Term

Fall 2022

Spring 2023

Winter 2022

