

# CRESCENT PARK ELEMENTARY PAC MINUTES



**Date:** June 19, 2023  
**Time:** 7:30 – 9:00 pm  
**Location:** Virtually (Zoom)

Item	Discussion
<b>Call to order</b>	Meeting called to order by Leslie Parker @ 7:30 pm
<b>Land Acknowledgment</b>	Completed by Leslie Parker
<b>Attendance</b>	<b>Attendees</b> <ul style="list-style-type: none"><li>• Leslie Parker – President</li><li>• Amber Magnus Co-Vice President</li><li>• Kelsey Gares – Co-Vice President</li><li>• Erin Yeager – Treasurer</li><li>• Erica Graves – Secretary</li><li>• Pinder Tatlay - DPAC</li><li>• Jolene Elder – Principal</li><li>• Kasey Currie</li><li>• Ally Ulmer</li><li>• Lindsay Dean</li><li>• Jordan Edworthy</li><li>• Kim Baxter</li><li>• Carlie Oyenhart</li><li>• Christine Il-Legar</li><li>• Jennifer Proctor</li><li>• Anneke Sercey</li><li>• Adrian Mollo</li><li>• Catherine</li></ul>
<b>Approvals</b>	<b>Approval of May meeting minutes</b> <ul style="list-style-type: none"><li>• Approved by Amber and Leslie</li></ul> <b>Approval of June meeting agenda</b> <ul style="list-style-type: none"><li>• Approved by Amber and Leslie</li></ul>

Item	Discussion
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**PAC Elections**

**Elections for 2023/2024 CP PAC**

**\*Elections were completed for 2023/2024 CPPAC. All attendees were in favor. No attendees were opposed to the following PAC Executive positions.**

- **President** - Leslie Parker
- **Co-Vice President** - Amber Magnus
- **Co-Vice President** - Kelsey Gares
- **Treasurer** - Erin Yeager
- **Co-Secretary** - Erica Graves
- **Co-Secretary** – Britt White

**Principals report**

**PAC June 2023**

**Principal's Report**

1. Thank You:
  - a. Book Fair
  - b. Sports Day
  - c. Fun Fair
2. Staffing:
  - a. Staff Leaving are:
    - Olivia Kuenzig
    - Emily Sun
    - Maria Gayanelo
    - Rashi Kataria
    - Kate Bower
    - Brynn Hendrix
    - Maureen Turecki
    - Deborah Jackson
    - Aaron Wong
    - Laila Testini
    - Shara Sasmaz
3. End of the year:
  - a. Early dismissal (1:30pm on June 29<sup>th</sup> – last day)
  - b. Exterior drainage work being done mid-July to beginning of Aug
    - Will dig a trench through the undercover area and rip up the “FairyGarden” --- this will not be replanted
    - Hoping to convert into an outdoor “seating area”
4. Special Events:
  - a. Grade 7 Ceremony (9:00am)– June 27 (By invite only)
  - b. Year-end Assembly (9:00am) – June 29 (Parents are welcome)
    - Will PAC be here and doing any kind of presentation?
      - *Pac will discuss and get back to Jolene*
5. Financed Events:
  - a. Drumming/Dance (Art) = \$1100
  - b. Hip Hop Dance (PE) = \$2340

Item	Discussion
	<ul style="list-style-type: none"> <li>c. Dufflebag Theatre (Art) = \$1075</li> <li>d. In-line Skating (PE) = \$ 12/student? (waiting to confirm)</li> <li>• <i>PAC discussed and will make final decisions in September at Budgeting meeting. Brief discussion on other activities (Skiing and overnight camps)</i></li> </ul> <p>6. PAC Requests:</p> <ul style="list-style-type: none"> <li>a. Clear our HUB Room (as per Fire Marshall) <ul style="list-style-type: none"> <li>• Can no longer store popcorn machine/cotton candy machines at the school</li> <li>• Clean up PAC Kitchen in preparation for summer</li> <li>• <i>Leslie will connect with Connor and take care of</i></li> </ul> </li> </ul>
<b>Treasury report</b>	<p><b>*See attached</b></p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>• Will use all the funds in the PAC gaming account in June to pay for the Fun Fair expenses</li> <li>• Please have all expenses into Treasurer by Monday, June 26th for reimbursement before end of school year</li> </ul>
<b>DPAC Report</b>	<p><b><u>DPAC REPRESENTATIVE REPORT MAY 2023</u></b></p> <ol style="list-style-type: none"> <li>1) Asbestos binder needs to be updated every two years <ol style="list-style-type: none"> <li>a) <a href="https://www.surreyschools.ca/page/195/facilities">https://www.surreyschools.ca/page/195/facilities</a></li> </ol> </li> <li>2) RCMP liaison officers <ol style="list-style-type: none"> <li>a) Resources for elementary schools, if there are issues collectively in a class. The program focuses on restorative process.</li> <li>b) <a href="https://www.surreyschools.ca/page/331/safe-schools">https://www.surreyschools.ca/page/331/safe-schools</a></li> </ol> </li> <li>3) In school field trips can not be funded by student voluntarily or not</li> <li>4) Trustee Holmes will be providing a package which will bring clarity on how to approach playground upgrades at your school</li> <li>5) Gaming Grant deadline is June 30th Please make application asap</li> <li>6) Could we encourage our school to celebrate indigenous culture, do we have identified indigenous students....are they brought into discussion? <ol style="list-style-type: none"> <li>a) On the last topic I would like to encourage our school to celebrate all cultures, lets make sure to help children be represented and their holidays be shared just as beautifully as major holidays we celebrate through the year.</li> </ol> </li> </ol>
<b>Fundraisers</b>	<p><b>Art Cards</b> – \$ 870.00 raised</p> <p><b>Fun Fair</b> – June 17 final numbers to come</p> <p><b>Jog-a-thon</b> – coming in September to support new Turf for soccer field</p>
<b>Old Business</b>	<p><b>Teacher’s appreciation lunch</b></p> <ul style="list-style-type: none"> <li>• Great success thanks to all volunteers</li> </ul> <p><b>Fun Fair</b></p> <ul style="list-style-type: none"> <li>• Thank you to all volunteers</li> </ul>

Item	Discussion
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<b>New Business</b>	<b>Welcome back BBQ?</b> – September event, may combine with Fun Fair? <b>PAC Newsletter</b> – Amber/Pinder Photos from various events. Need to double check parental consent for pictures with kids in them
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<b>Conclusion</b>	<ul style="list-style-type: none"><li>• Meeting adjourned at 8:55pm</li><li>• Next meeting September 19, 2023 at 9 am CP Library</li><li>• Contact Information: <b>Email :</b> <a href="mailto:hellocppac@gmail.com">hellocppac@gmail.com</a> <b>Fb:</b> Ecole Crescent Park Elementary PAC <b>Insta:</b> cresecentparkpac <b>Website:</b> crescentparkpac.com <b>Newsletter:</b> mailchimp Crescent Park Pac</li></ul>
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# FINANCIAL DASHBOARD

May 2023

**Date**  
 Sep 2022 - May 2023 MONTHS ▾  
 2022 2023  
 DEC JAN FEB MAR APR MAY JUN JUL AUG  
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INCOME STATEMENT - YTD		
	Actual	Budget
<b>Income</b>	<b>\$143,749</b>	
Art Cards Program		\$2,400
BINGO Concession Sales	\$723	
BINGO Ticket Sales	\$429	
Bottle Drive Fundraiser	\$173	
Donations		\$1,500
Floral Program		\$850
Fun Fair		\$10,000
Gaming Grant	\$7,000	\$7,000
Grade 7 Grad Sales - Sundries	\$3,901	
Hot Lunch Program	\$90,031	\$60,000
Hot Lunch Program - Sundries	\$4,317	
Neufeld Farm Program	\$13,962	\$12,000
Other Income	\$2,646	
Purdy's Program	\$2,697	\$1,200
Spirit Wear		\$2,700
Spring Dance		\$15,000
Spring Fling	\$17,870	
<b>Expenses</b>	<b>\$119,491</b>	
Administration	\$150	\$600
BINGO Concession Expenses	\$420	
BINGO Ticket Expenses	\$140	
Computers & Tech	\$10,000	
Fieldtrip Fund	\$5,100	\$5,100
Fun Fair Fund		\$10,000
Garden Maintenance		\$500
General School Improvement	\$699	
Gift Account - Leaving Teachers		\$200
Grade 7 Grad Donation - PAC Contribution	\$3,818	\$1,500
Grade 7 Grad Sundries	\$1,553	
Hospitality	\$2,428	\$3,500
Hot Lunch	\$64,198	\$45,000
Hot Lunch - Sundries	\$114	
Library		\$300
Movie Night Fund		\$1,000
Neufeld Farm	\$11,298	\$9,550
Santa Breakfast Fund	\$1,556	\$2,000
Scholarships	\$1,500	\$1,500
School Musical Fund	\$5,000	\$5,000
Spirit Wear Fund		\$2,500
Sports Day Snack		\$400
Sports Equipment	\$2,250	
Spring Dance Fund		\$7,000
Spring Fling Expenses	\$4,016	
Student Education Programs		\$3,500
Teachers Fund	\$5,250	\$5,250
Winter Dance Fund		\$2,000
<b>Net Income</b>	<b>\$24,258</b>	

**Fiscal**  
 2021/2022  
 2022/2023  
 Variance (%)  
 288.1%

**Fiscal**  
 2021/2022  
 2022/2023

**FINANCIAL COMMENTS**  
 ~ Will use all of the funds in the PAC gaming account in June to pay for the Fun Fair expenses.  
 ~ Please have all expenses into me by **Monday, June 26th** for reimbursement before end of school year.

**SCHOOL ENROLLMENT STATS**

Div 1	24	Div 9	21
Div 2	28	Div 10	20
Div 3	25	Div 11	20
Div 4	15	Div 12	21
Div 5	28	Div 13	21
Div 6	28	Div 14	19
Div 7	25	Div 15	18
Div 8	27		
<b>Kindie</b>	<b>30</b>	<b>Grade 4</b>	<b>42</b>
<b>Grade 1</b>	<b>39</b>	<b>Grade 5</b>	<b>38</b>
<b>Grade 2</b>	<b>30</b>	<b>Grade 6</b>	<b>59</b>
<b>Grade 3</b>	<b>41</b>	<b>Grade 7</b>	<b>61</b>
<b>Total Student Enrollment</b>	<b>340</b>		

**Date**  
 May 2023 MONTHS ▾  
 2023  
 JAN FEB MAR APR MAY JUN JUL AUG  
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**INCOME STATEMENT - BY MONTH**

	Actual
<b>Income</b>	<b>\$27,960</b>
Neufeld Farm Program	\$7,980
Purdy's Program	\$297
Grade 7 Grad Sales - Sundries	\$794
Hot Lunch Program - Sundries	\$847
Spring Fling	\$17,870
Bottle Drive Fundraiser	\$173
<b>Expenses</b>	<b>\$24,478</b>
Administration	\$135
Hospitality	\$1,971
Hot Lunch	\$11,133
Neufeld Farm	\$6,523
Spring Fling Expenses	\$4,016
General School Improvement	\$699
<b>Net Income</b>	<b>\$3,483</b>

**Fiscal**  
 2022/2023  
**Month**  
 May  
 Allright

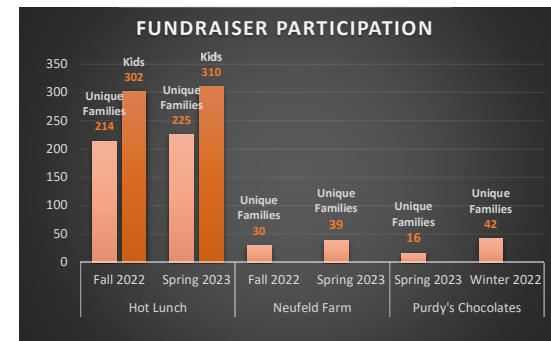
**BANK BALANCES**

	Balance
PAC Gaming	\$958
PAC Operating	\$97,914
<b>Total Cash</b>	<b>\$98,872</b>

**Fiscal**  
 2022/2023  
**Month**  
 May  
 September

**BALANCE SHEET**

<b>Assets</b>	<b>\$109,807</b>
Cash in Gaming Account	\$958
Cash in Operating Account	\$97,914
Accounts Receivables	\$10,935
<b>Liabilities &amp; Equity</b>	<b>\$109,807</b>
Accounts Payable - Vendors	\$15,440
Retained Earnings (Previous Year)	\$70,109
Current Earnings (YTD)	\$24,258



**Program**  
 Hot Lunch  
 Neufeld Farm  
 Purdy's Chocolates  
**Term**  
 Fall 2022  
 Spring 2023  
 Winter 2022

**GRADE 7 GRAD SUMMARY - as of month end**

PAC Contribution	\$ 1,500.00
Neufeld (Spring Campaign) Income	\$ 1,588.00
Purdy's (Christmas) Income	\$ 2,400.00
Bingo Concessions Income	\$ 303.64
Grade 7 Sundry Income (Donut/Samosa)	\$ 2,347.44
Bottle Drive Fundraiser	\$ 172.92
<b>TOTAL FUNDS</b>	<b>\$ 8,312.00</b>
Funds Given to Crescent Park School <small>(Cultas Lake/Jubilee Deposits)</small>	\$ 3,817.59
<b>REMAINING</b>	<b>\$ 4,494.41</b>