

CRESCENT PARK ELEMENTARY PAC MINUTES



Date: October 18th, 2023

Time: 9:00 – 10:00 am

Location: Crescent Park Elementary – Library

Item	Discussion
Call to order	Meeting called to order by Leslie Parker @ 9:00 am
Land	Completed by Leslie Parker

Item	Discussion
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Attendance

Attendees
PAC Executives/Supports/Principal
 Leslie Parker – President
 Kelsey Gares – Co-Vice President
 Erin Yeager – Treasurer
 Brittany White- Co-Secretary
 Jolene Elder - Principal
 Scott McIndoe (teacher in charge)
Parents
 Jenny Sutcliffe
 Ally Ulmer
 Kasey Currie
 Connor Brodie
 Henedine Bartels
 Jill Stevens
 Adebukola Oyeleke
 Jennifer Proctor
 Kim Baxter

Housekeeping

- All parents need to enter the school via the front office and sign in. This will ensure the safety of all students and reduce distractions
- Crescent Park PAC Website: will have PAC agendas and meeting minutes
 - www.crescentparkpac.com

Approvals

Approval of September 2023 meeting minutes
 • Approved by Connor and Kelsey
Approval of meeting agenda
 • Approved by Brittany

Upcoming Events

- November 1-9: Art Card Creations
- November 9: Remembrance Day Assembly (10:30am)
- November 15-17: Scholastic Book Fair

Principals report**PAC October 18th, 2023****Principal's Report****This month at school...**

- Staff sincerely appreciated the Island Café gift cards for World Teacher's Day. Thank you!
- Thank you for White Hatter presentations! Staff and students found great value in this.
- Cross Country ending (Oct 26th)
- Drywall patching and mudding to take place after hours to cover the holes from our re-piping (downstairs floor)
- Grade 7 Neufeld's Farm Fundraiser

Staffing...

- Staff List attached
- Ms. Wladichuk has gone on maternity leave, and we are welcoming Ms. Blume
- Have 4 IESW practicum students from Surrey College that are with us for 2 weeks
- Next week we are welcoming a student teacher for 3 weeks who will be working with Ms. Choudhary

Health & Safety...

- Monthly meeting to take place on October 26th
- First Aid Attendants: Mr. McIndoe, Ms. Spoor & Ms. Choudhary
- Fall inspections will be taking place this month (complete 2/year)

Upcoming...

- October 20: Pro-D Day (No School)
- October 24: Photo Re-take Day
- October 31: Halloween Parade
- November 1-9: Art Card Creations
- November 9: Remembrance Day Assembly (10:30am)
- November 15-17: Scholastic Book Fair
 - We will need parent volunteers to help Mrs. Bittner

Other...

- Boys Volleyball Playday to be hosted by CP (November 29th)
 - Does PAC want to set up concession?
- Art Cards have arrived and will be given to teachers November 1st and collected back by November 9th.
- Some old laptops were not able to be re-furbished, so are re-evaluating what the last bit of technology money from PAC will be spent on

Questions for PAC...

- What does the plan/organization look like for Pancake Breakfast in December?
- To clarify, PAC is putting \$1500 towards grade 7 events/celebration, but the rest is to be covered by the grade 7s and their parents through fundraising and payments?
- Cookie Decorating Day?
- Are we able to firm up booking 4 performances/experiences?
 - DuffleBag Theatre: \$1075
 - Hip Hop Dance Week: \$2497
 - In-Line Skating: \$5625
 - Musical Performance: Approx. \$1075
- Discussion of Hot Lunch Program - it's difficult for staff/teachers

Item	Discussion
Treasury report	<p>Budget will be attached</p> <p>Highlights:</p> <ul style="list-style-type: none"> • All items were approved except for the following that were revised from a vote: • Teachers appreciation lunch was reduced to \$750- please look under new business for details • Teachers fund for their classroom was increased to \$500 a teacher instead of \$250 a teacher • Sports day snack was increased to \$1000 • Library fund was increased to \$500

DPAC Report

- **Lead Volunteer** – Pinder Tatlay- not present but provided a report

Report is from DPAC'S last meeting

Playgrounds

Discussion by another school in the district around how funds are allotted for playgrounds. Here are some notes if we want to proceed with the Turf field. Key takeaway is that once the school and PAC agree to move forward you need to contact district.

o School District facilities keep a list of schools that need playgrounds and submit it to the Province.

o 25 Schools were approved last year, Holly Elementary was the only one picked in Surrey.

o If PAC is raising money for one, the school administration needs to make sure the District is contacted to ensure that facilities are aware

• **Bike Racks**

- Question around what the process is to get them installed into schools? Where is the funding coming from? I will provide follow up once question is answered by trustee next meeting.

Item	Discussion
Fundraisers	<p>Bottle Depot</p> <ul style="list-style-type: none"> • Give them the CP number (604) 535-9101 and proceeds will go to the school <p>Cobs Breads</p> <ul style="list-style-type: none"> • When making an order provide them with the name crescent park and partial proceeds go towards the school <p>Hot Lunch</p> <ul style="list-style-type: none"> • Lead Volunteer - Brittany White new lead volunteer • Teachers are concerned about timing, concession items and primary may need help heading items out. • In the next month we will be trying new timing methods to make sure there are not too many children waiting to pick up hot lunch when other kids are trying to pick up concession items- so far its working! • Hot lunch date is changed from December 22 to December 8th to accommodate the Santa breakfast <p>Neufelds-</p> <ul style="list-style-type: none"> • Orders will be picked up shortly! <p>Spring Fling – TBD</p> <ul style="list-style-type: none"> • Lead Volunteers – Connor Brodie, Kasey Currie, Ally Ulmer • Discussion about feasibility of hosting school related events which serve alcohol • Jolene Elder wants to ensure safety and follow protocols from Surrey School Board <p>Art Cards</p> <ul style="list-style-type: none"> • Art Cards have arrived and will be given to teachers November 1st and collected back by November 9th. <ul style="list-style-type: none"> • Potential new fundraisers being spoken about to help the school- will have more info at the next meeting- if anyone has any great ideas

New Business**Teachers appreciation lunch**

- A couple parents spoke out that the budget for the teacher appreciation lunch was too high and would like to go back to a pot luck for a smaller amount of money.
- PAC's concern was if we do the pot luck route like it was done in past years-we would not get enough volunteers
- Getting volunteers at Crescent Park Elementary has been more of a struggle lately.
- There will have to be some major planning to pull this off as we want the teachers to feel appreciated.

Turf

- Turf quote came in and the number seems to be reachable we would like to have a sub-committee make this dream achievable

Accessibility committee

- The parent committee feels very strongly of created an accessibility committee- our school is extremely challenging for anyone with disabilities- we want this committee to communicate with the district and see how we can improve the grounds and school.
- Elevator will repaired this year as well

Concession for Volleyball Tourney

- Brittany and Kelsey will be taking the lead on the concession this year- location will be determined
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Old Business**Communication**

- Creating committees discussed such as Spring Fling, grounds and gardens, safety, Diversity and inclusion, communication to name a few (more to come on this)
- Discussion about streamlining PAC communication was had. Christine Li-Leger and Anneke Searcy have volunteered to support this initiative.
- Discussion about the PAC newsletter and frequency and content were discussed. Use of social media to communicate was discussed (Instagram)

Executive positions for 2024/2025

- The president, vice-president, treasurer and secretary roles will all be vacant next school
- A general call out to the PAC to volunteer for these roles was made. Showing an interest in these roles now will result in the opportunity to mentor the next people into these positions
- Past president, Pinder Tatlay Sidhu resigned from the role of "past president"

Spirit wear

- **Learn Volunteer** – Anneke Searcy
- Final design to be presented to the teachers
- MVP was presented as a company to produce our spirit wear
- Discussion about spirit wear for our kindergarten class (we currently have about 300 cinch bags with the CP logo) these have been distributed to our Kindergarteners

House colour shirts

- 4 House colors across every classroom
- Students are encouraged to wear their house colors and/or spirit wear on Spirit Days
- Parents voiced concerns about "Multiples" day. Requested to remove from spirit day rotation

Emergency preparedness/earthquake kits

- **Lead Volunteer** – Adrian Mollo
- Working on completion for extra supplies

Turf refurbishment

- **Initiative lead** – Amber Magnus
- Getting quotes from various vendors
- Lead into discussion about accessibility and playground safety
- Various serious concerns brought up by parents of differently abled children not being able to access playground equipment and having limited accessibility around the school. Jolene/PAC will continue work towards creating a more inclusive space.

Money handling process

- Please keep all money at the school and Erin has requested to use a float so all funds raised are accounted for
- Discussion about short term investment of PAC funds- Erin to discuss with TD to explore our options
- PAC credit card discussed- mostly likely we would not be able to do obtain this as an option as our transaction require a 2

Item	Discussion
Conclusion	<ul style="list-style-type: none">• Meeting adjourned at 10:05am• Next meeting November, 21 2023 at 7:00pm via Zoom
