

CRESCENT PARK ELEMENTARY PAC MINUTES



Date: February 20, 2023

Time: 7:00pm

Location: Zoom

| Item | Discussion |
|------|------------|
|------|------------|

Call to order Meeting called to order by Leslie Parker @7:02pm

Land Acknowledgment Completed by Leslie Parker

Attendance

Attendees:

PAC Executives/Supports/Principal

Parents

| | |
|----------------------------------|-----------------|
| Leslie Parker – President | Kim Baxter |
| Kelsey Gares – Co-Vice President | Lindsay Dean |
| Amber Magnus – Co-Vice President | Jennifer Rigter |
| Erin Yeager – Treasurer | Samuel Oyeleke |
| Erica Graves – Co-Secretary | Anneke Searcy |
| Brittany White – Co-Secretary | Carlie Oyenhart |
| Jolene Elder – Principal | Nadeem (iphone) |

Approvals

Approval of January 2024 meeting minutes

- Approved by Kelsey Gares

Approval of February 2024 meeting agenda

- Approved by Amber Magnus

Principals report

PAC MEETING Principal's Report February 20, 2024

This month at school...

- Sticker sales were a hit, thank you for all the support.
- Late FRIM registration now closed. We will be meeting as Late FRIM admin to determine what the choice program looks like.

| Item | Discussion |
|------------------------|---|
| | <ul style="list-style-type: none"> Thanks to PACs technology donations from last year and this year, we have purchased 30 new iPads. <p>Staffing...</p> <ul style="list-style-type: none"> N/A <p>Health & Safety...</p> <ul style="list-style-type: none"> Please remind your children to come to the front office if they don't see a family member to pick them up – do not remain on the playground. <p>Upcoming...</p> <ul style="list-style-type: none"> February 28: Pink Shirt Day March 11-15: First Peoples' In-Residence Week March 15: Report Card #2 Goes Home April 2: First Day back after Spring Break <p>Other...</p> <ul style="list-style-type: none"> Met as an accessibility committee and did a starting walk through to address any obvious issues. Can PAC email name please be changed to have PAC in it, otherwise it is confusing, as it also comes from the name "Crescent Park", which can be confusing for parents. (Leslie will update) <p>Questions for PAC...</p> <ul style="list-style-type: none"> Query Riverdale clothing drive for Spring – All Sizes, New and Used clothes |
| Treasury report | <p>*January report attached</p> <p>Highlights:</p> <ul style="list-style-type: none"> PAC funds sitting at 88K Biggest income is hot lunch Float amount is working great |
| DPAC Report | <p>NA</p> <ul style="list-style-type: none"> Lead Volunteer – Pinder Tatlay No new meetings to report on |
| Old Business | <p>Call for volunteers and the PAC executive positions 2024/2025</p> <ul style="list-style-type: none"> The president, vice-president, treasurer and secretary roles will all be vacant next school (Erica, Erin, Leslie, Amber, Kelsey terms are up) Ideas about how to recruit new volunteers Treasurer role particularly difficult to fill Britt White disclosed interest in Presidency Query teachers allowed to participate on PAC – Jolene will look into |

Item

Discussion

Turf refurbishment (action committee – Amber Magnus)

- Tabling to give priority to student accessibility

Accessibility committee (Lead volunteer - Kim Baxter)

- Working towards a comprehensive list of priorities
- Ramps, playground issues, bathroom accessibility, chairs/lifts
- Requests for input from parents with disabilities
- Funding questions, playground expiry dates queries

Winter dance

- This Wednesday - DJ Rachel for 2 separate sessions (Primary 5-6pm and Intermediate 6-7pm)
- Families encouraged to join
- Concession available to support grade 7 grads

UPCOMING EVENTS:

First Aid Hero

- February 22
- 8:30am-2:30pm, office drop off, pack a lunch

Saleema Noon

- Body health sessions, put on by school every second year
- Parent info session will take place April 15, 7pm via zoom
- Parents wishing for children to opt out must put request in writing and provide information they are learning at home

Spring Fling

- All communication will be sent out via Muncha a Lunch to ensure no conflict of interest with non school related fundraiser
- Please make sure you have allowed access to receive emails from the munch a lunch system for updates

Teacher Appreciation Lunch (Carlie Oyenhart)

- Still finalizing – will occur in May with Chipotle. Order cannot be confirmed until 10 weeks prior

Dufflebag Theater

- No updates

In-line Skating

- No updates

New Business

Spirit wear (Lead Volunteer – Anneke Searcy)

- Impressed with the quality
 - Will do another round of spirit wear this spring
-

| Item | Discussion |
|------|------------|
|------|------------|

Conclusion

- Meeting adjourned at 8:10 pm
- Next meeting April 16, 2024 at 7pm via zoom
- Next meeting May 21, 2024 at 9am in the Music Room (Zoom option, Audio only)
- Next meeting June 18, 2024 7pm via zoom

FINANCIAL DASHBOARD

January 2024

Date

Sep 2023 - Jan 2024 MONTHS ▾

2023 2024

JUL AUG SEP OCT NOV DEC JAN FEB MAR A

| INCOME STATEMENT - YTD | | |
|------------------------------|------------------|------------------|
| | Actual | Budget |
| Income | \$110,058 | \$145,540 |
| Art Cards Program | \$1,158 | \$1,200 |
| Fun Fair | | \$3,500 |
| Gaming Grant | \$6,840 | \$6,840 |
| Hot Lunch Program | \$91,518 | \$95,000 |
| Hot Lunch Program - Sundries | \$2,770 | \$5,000 |
| Neufeld Farm Program | \$7,166 | \$14,000 |
| Purdy's Program | \$607 | \$3,000 |
| Spring Fling | | \$17,000 |

| | | |
|--|------------------|------------------|
| Expenses | \$105,328 | \$162,390 |
| Administration | \$777 | \$1,065 |
| Anti-Bullying | | \$1,500 |
| Babysitting / Safety Courses | -\$110 | |
| Computers & Tech | \$10,000 | \$10,000 |
| Diversi-Team Committee | | \$500 |
| Emergency Kits | | \$2,000 |
| Fieldtrip Fund | \$5,250 | \$5,250 |
| Fun Fair Fund | | \$10,000 |
| Garden Maintenance | | \$500 |
| General Sundries | | \$500 |
| Grade 7 Grad Donation - PAC Contribution | \$1,500 | \$1,500 |
| Hospitality | \$1,122 | \$2,500 |
| Hot Lunch | \$56,068 | \$75,000 |
| In-Line Skating | \$5,625 | \$5,625 |
| Library | | \$500 |
| Movie Night Fund | | \$1,000 |
| Neufeld Farm | \$7,166 | \$11,000 |
| Santa Breakfast Fund | \$693 | \$2,000 |
| Scholarships | | \$1,500 |
| Sports Day Snack | \$285 | \$1,000 |
| Spring Fling Expenses | | \$5,000 |
| Student Education Programs | \$4,179 | \$10,200 |
| Teacher Appreciation Lunch | | \$750 |
| Teachers Fund | \$11,500 | \$11,500 |
| Winter Dance Fund | \$1,272 | \$2,000 |
| Net Income | \$4,730 | -\$16,850 |

Fiscal

2021/2022

2022/2023

2023/2024

Variance (%)

-128.1%

Fiscal

2022/2023

2023/2024

FINANCIAL COMMENTS

~ How is the float working out? Need to adjust the value in it?

| SCHOOL ENROLLMENT STATS | | | |
|---------------------------------|------------|---------|----|
| Div 1 | 28 | Div 9 | 21 |
| Div 2 | 25 | Div 10 | 21 |
| Div 3 | 27 | Div 11 | 21 |
| Div 4 | 25 | Div 12 | 21 |
| Div 5 | 25 | Div 13 | 39 |
| Div 6 | 25 | Div 14 | |
| Div 7 | 23 | Div 15 | 26 |
| Div 8 | 23 | | |
| Kindie | 39 | Grade 4 | 42 |
| Grade | 36 | Grade 5 | 50 |
| Grade : | 41 | Grade 6 | 44 |
| Grade : | 36 | Grade 7 | 62 |
| Total Student Enrollment | 350 | | |

Date

Jan 2024 MONTHS ▾

2023 2024

JUL AUG SEP OCT NOV DEC JAN FEB

| INCOME STATEMENT - BY MONTH | |
|------------------------------|-----------------|
| | Actual |
| Income | \$34,764 |
| Hot Lunch Program | \$34,764 |
| Expenses | \$14,521 |
| Hot Lunch | \$14,631 |
| Babysitting / Safety Courses | -\$110 |
| Net Income | \$20,243 |

Fiscal

2023/2024

Month

January

February

| BANK BALANCES | |
|-------------------|-----------------|
| | Balance |
| PAC Gaming | \$6,881 |
| PAC Operating | \$81,013 |
| Total Cash | \$87,894 |

Fiscal

2022/2023

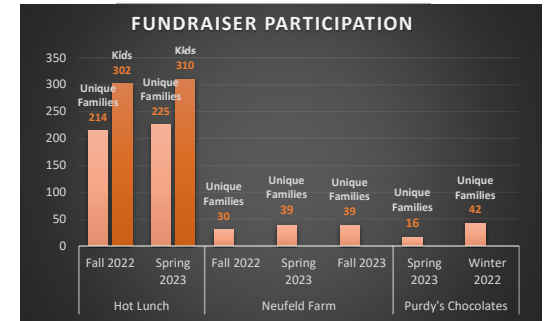
2023/2024

Month

January

February

| BALANCE SHEET | |
|-----------------------------------|-----------------|
| Assets | \$87,985 |
| Cash in Gaming Account | \$6,881 |
| Cash in Operating Account | \$81,013 |
| Accounts Receivables | \$31 |
| Float (\$60) | \$60 |
| Liabilities & Equity | \$87,985 |
| Accounts Payable - Vendors | \$4,542 |
| Retained Earnings (Previous Year) | \$78,714 |
| Current Earnings (YTD) | \$4,730 |



Program

Hot Lunch

Neufeld Farm

Purdy's Chocolates

Term

Fall 2022

Fall 2023

Spring 2023

Winter 2022