

CRESCENT PARK PAC MEETING MINUTES

02 PAC MEETING BUDGET

16 OCTOBER 2024 / 9:00AM / IN-PERSON & VIRTUAL

CALL TO ORDER

Meeting called to order by: [Brittany White at 9:04am](#)

LAND ACKNOWLEDGEMENT

Completed by: [Jolene Elder](#)

INTRODUCTIONS

Completed by: [Brittany White](#)

PAC ATTENDEES / SCHOOL ATTENDEES

School Principal	- Jolene Elder
PAC President	- Brittany White
Vice President	- Dunia Tozy
Co-Treasurer	- Daneka Van Niekerk
Co-Treasurer	- Ashley Caplette
Co-Secretary	- Anneke Searcy Quelch
Co-Secretary	- Christine Li-Leger

PARENT ATTENDEES

[Liz Hudson](#), [Kim Baxter](#), [Jess Howell](#), [Emily Macfarlan](#), [Nikki Nercessian](#), [Jill Stevens](#), [Maham Aziz](#), [Sarah Erickson](#), [Cecily Lawrenson](#), [Jackie Hudson](#), [Jennifer Proctor](#), [Carlie Oyenhart](#), [Kelsey Gares](#), [Paul Ni](#), [Leslie Parker](#), [Rupinder S](#), [Jack Liu](#), [Rachel MacKinnon](#), [Adrian Mollo](#), [Britt Bryson](#), [Jennifer Proctor](#), [Leah Donaldson](#), [Noah Li-Leger](#)

APPROVALS

Approval of September 2024 Minutes

- Approved by: [Ashley & Anneke](#)

Approval of October 2024 Agenda

- Approved by: [Christine & Daneka & Carlie](#)

UPCOMING EVENTS

- Movie Night

Date: *14 Nov*

Location: *school*

Time: *evening, time TBD*

Upcoming Events Comments / Questions:

- BW - there will be a concession

- SE - can we do a bake sale?
BW - Potentially, will circle back
- CL: who will run the concession?
BW - PAC

PRINCIPAL'S REPORT

This month at school...

- Cross Country is nearing an end. Thank you to all the adults who helped run and monitor each race (last race is Oct 29)
- Volleyball (grade 6-7) will begin next week
- The school has started a Crescent Park Instagram account. Our handle is **crescent.park.elementary**
- Our sister school, Riverdale, would appreciate it if we can do a coat, boot, and winter accessory collection for the fall. For the holiday season, we would also like to create an Amazon Wishlist to make it easier for families to help support those less fortunate.
 - *Wrapping: 16 December - taking donations, suggestion for the younger kids is that they make their own wrapping paper*

Staffing...

- Lindsay Vanstone is our new 0.4 FTE IST teacher who will be working alongside Melissa on Thursdays and Fridays

Health & Safety...

- Just a reminder that we ask that if your child has thrown up, that they remain away from school for at least 24 hours

Upcoming...

- Early Dismissal @ 1:28pm (Oct 17)
- Grade 6 Immunizations (Oct 21)
- Non-Instructional Day (Oct 25)
- Spirit Day – Black and Orange (Oct 30)
- In-school Halloween parade (Oct 31) - *parents CAN attend - time TBD*
- PJ Day (Nov 1)
- Diwali Celebrations (Nov 4)
- Remembrance Day Assembly (Nov 7)
- Non-Instructional Day (Nov 8)
- Remembrance Day – No School (Nov 11)
- Photo Retake Day (Nov 20) - *must have been missed or requested*

Questions for PAC...

- Support for upcoming events: - *NEED VOLUNTEERS*
 - Diwali stations (Nov 4) - *dias decorated (afternoon)*
 - Book Fair (Dec 4-6) - *Let's promote that donations are welcome and will be directed to the library. Also need to promote that the teachers all have a wish list.*
 - Hot Chocolate Day (Dec 16)
 - Cookie Decorating (Dec 17)

Next PAC Meeting...

- Wednesday, November 20, 2024 (via Zoom)

TREASURER REPORT

See attached .pdf

Approval of the budget:

Expenses			\$180,500.00	Amount Approved
Administration			\$3,000.00	\$3,000 All Yes, 0 No
	QuickBooks Online	\$1,010.00		All Yes, 0 No
	Google	\$480.00		All Yes, 0 No
	Zoom	\$250.00		All Yes, 0 No
	Website	\$600.00		All Yes, 0 No
	Office Supplies	\$660.00		All Yes, 0 No
Inclusion			\$1,500.00	\$1,500 All Yes, 0 No
Babysitting / Safety Courses			\$0.00	\$0 All Yes, 0 No
Computers & Tech			\$10,000.00	\$10,000 All Yes, 0 No
Diversi-Team Committee			\$500.00	\$500 All Yes, 0 No
Emergency Kits			\$1,000.00	\$1,000 All Yes, 0 No
Fieldtrip Fund			\$5,000.00	\$5,000 All Yes, 0 No
Fun Fair Fund			\$6,000.00	\$6,000 All Yes, 0 No
Garden Maintenance			\$0.00	\$0 All Yes, 0 No
Miscellaneous			\$500.00	\$500 All Yes, 0 No
Grade 7 Grad Donation - PAC Contribution			\$1,500.00	\$1,500 All Yes, 0 No
Hospitality			\$2,500.00	\$2,500 All Yes, 0 No
Hot Lunch			\$105,000.00	\$105,000 All Yes, 0 No
In-Line Skating			\$6,000.00	\$6,000 All Yes, 0 No
Library			\$0.00	\$0 All Yes, 0 No

Movie Night Fund			\$400.00	\$400 All Yes, 0 No
Neufeld Farm			\$6,500.00	\$6,500 All Yes, 0 No
Santa Breakfast Fund			\$2,000.00	\$2,000 All Yes, 0 No
Scholarships			\$2,000.00	\$2,000 All Yes, 0 No
Sports Day Snack			\$1,200.00	\$1,200 All Yes, 0 No
Spring Fling Expenses			\$0.00	\$0 All Yes, 0 No
Student Education Programs			\$11,000.00	\$11,000 All Yes, 0 No
Teacher Appreciation Lunch			\$1,300.00	\$1,300 All Yes, 0 No
Teachers Fund			\$11,500.00	\$11,500 All Yes, 0 No
	Teachers	\$11,000		All Yes, 0 No
	Buddies	\$500		All Yes, 0 No
Winter Dance Fund			\$2,100.00	\$2,100 All Yes, 0 No
Net Income			-\$27,300.00	

Income	\$145,540	\$153,200.00
Art Cards Program	\$1,200	\$1,200.00
Fun Fair	\$3,500	\$3,500.00
Gaming Grant	\$6,840	\$9,000.00
Fun Fair		\$6,000.00
Hot Lunch Program	\$95,000	\$120,000.00
Hot Lunch Program - Sundries	\$5,000	\$5,000.00
Neufeld Farm Program	\$14,000	\$7,000.00
Other Income		\$0.00
Purdy's Program	\$3,000	\$500.00
Spirit Wear		\$500.00
Spring Fling	\$17,000	\$0.00
Donations		
Fundraisers		
YVR for kids		
Bulb Plant Sale		\$500.00

BUDGET COMMENTS / QUESTIONS:

Babysitters Course

KB - is it funded by PAC?

BW - No, volunteers needed.

JH - offer it to the right grade, and do a sign up sheet in the classes.

10K Computers & Tech

CL - what is the school's wishlist Jolene?

JE - laptops - 30 x 1500 x 8 = \$360K

Currently there's one FULL set of laptops, ipads upstairs

1 full set of ipads and $\frac{3}{4}$ of a cart on the main floor

1 full set of ipads and $\frac{1}{2}$ set of a cart downstairs

Current fund will go to Ipads

Emergency Kit

KM - are there items that need to be replenished?

JE - Yes, granola bars, perishable food, batteries

JS - Are the locks sorted out?

JE - Adrian had a locksmith come in, still getting sorted out

AM - Do we have to replenish the kit every year?

KB - Can we donate the batteries to Riverdale?

AM - Haven't replaced the first aid kits, so we'll need to replace those soon.

AM - Can we do \$2K for the budget?

KB - ask for donations from the families

CL - if donations given, can the school give out a tax receipt?

JE - No, only if it's given through the district, but there's a lot of red tape, and there's no control from a PAC level. The district can redirect the funds at their discretion (85% / 15%)

AM - Does the school have a defib?

JE - No, someone has to be trained on them, and they need to be serviced

Fun Fair

JS - is the funfair a fundraiser?

BW - you pay a family admission, everything is included

KM - can't guarantee what you're going to bring in

BW - keep it simple; cake walk, games, cotton candy machine, \$40 per family, get a hotdog, cotton candy, activities

Dates to be determined, sometime in JUNE

JE - The Friday evening, not a Saturday or long weekend and on school grounds

BW - more parent volunteers, more community based

SE - suggestion - each grade comes up with different games; cheap and inexpensive,

RM - add in soccer and games

Garden Budget

PAC - Increase to \$250 from \$0

BW - turf and drainage - potential donor, will circle back

JS - Does the district take care of the maintenance?

JE - Not funded by the district currently

RM - is it the bins in the back?

JE - there is a plot in the community garden, large pots in the front with the potatoes; one of the teachers wants to plant bulbs in the old fairy garden.

KB - call to parents to donate or head a seed swap

SE - use it as a fundraiser

ASQ - pac here to support every idea and fundraiser, we'll get it out there on behalf of the pac

KB - instead of having it as a line item, maybe make it a non-pac item

PAC - VOTE TO take out the \$250

In-line Skating

JE - cost has gone up to \$6k, the school has to supplement the difference in the school if it's offered by the school.

Movie Night

BW - is it free to have it at school?

JE - yes, except for the associated costs

- buy concession items to sell at the movie night

- associated costs with which movie

- if it's purchased, then there's no licensing

Santa Breakfast - 19 Dec 2024

BW - new contacts

JS - will donate the use of her personal griddle for the event, as their family has in the past

BW - Anneke & Amber are the leads

Student Education Fund

BW - hip hop dance, duffle bag theatre, tennis

JS - Can we rent out the tennis courts through the city?

JE - Yes we can

Teachers Appreciation - END OF MAY

JH - Suggestion to talk to EMF to find out if we can get a deal from Cactus

SE - she volunteered to cook a meal for the teachers. She did it once a month at her kiddos old school for the teachers. Volunteering to lead it for 45 teachers & staff.

ASQ - keep the budget as is, the balance will be kept in the pot

Teachers Fund

JE - 14 classes, music, IST, LST

BW - Mrs. R has asked to have a budget for her program that supports neurodivergent students throughout the day.

RM - What's the process if the teachers want the funds?

JE - they approach Jolene, and Jolene to the PAC

INCOME Comments

Lots of ideas coming through

People who want to donate tickets for raffles are welcome!

Vote to change bank:

- TD to Vancity - *approved by: All yes*
- cheques to etranfers - *approved by: All yes*
- *Need TWO Signing authorities*

CURRENT FUNDRAISERS:

- Neufelds - Ally Ulmer will take that on

OLD BUSINESS

- none

NEW BUSINESS

- none

QUESTIONS FOR THE PAC

- none

NEXT PAC MEETING

Wednesday, 20 Nov 2024 @ 7pm on zoom

Meeting end time @10:39am